Historic
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Vera A. Wilt, *Supervisor*
Jay Reyes, *Clerk*
Mary Jo Miller, *Assessor*

Trustees
Mary Rob Clarke
Timothy Heilenbach
Matthew J. Decosola
Kelly Navarro

MINUTES OF THE SCHEDULED MEETING OF THE

RIVERSIDE TOWNSHIP BOARD OF TRUSTEES

HELD ON TUESDAY, SEPTEMBER 8, 2026

AT THE RIVERSIDE TOWNSHIP HALL, 27 RIVERSIDE ROAD, RIVERSIDE

CALL TO ORDER

Minutes of the Scheduled Meeting of the Riverside Township Board of Trustees, held on Tuesday, September 8, 2026, at the Riverside Township Hall located at 27 Riverside Road, Riverside, Illinois. The meeting was called to order by Supervisor Wilt at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:	Supervisor Vera Wilt, Clerk Jay Reyes, Trustee Mary Rob Clarke, Trustee Matt Decosola, Trustee Tim Heilenbach, Trustee Kelly Navarro.
ABSENT:	
ALSO PRESENT:	Michael Hayes, Township Counsel Mary Jo Miller - Township Assessor, 165 Bartram Road, Riverside Patrick White, 395 Blythe Road, Riverside Monika Milewski, - Selden Fox, One Parkview Plaza, Oakbrook Terrace

Therefore, Supervisor Wilt declared a quorum and opened the Scheduled Meeting for the transaction of business.

APPROVAL OF MINUTES

A Motion was made by Trustee Clarke to approve the August 11, 2026 Regular Board Meeting Minutes.

MOTION:	Trustee Clarke
SECOND:	Trustee Navarro
ROLL CALL:	Clarke – Yes; Decosola – ABS; Heilenbach – Yes; Navarro – Yes; Supervisor Wilt - Yes
VOICE VOTE:	Yes – 4 No - 0 Abstention – 1 MOTION CARRIED

COMMUNICATIONS

The Clerk read a correspondence from the Cook County Department of Transportation related to an engineering study they would be conducting on the Barrypoint Road Bridge.

The Township also received an invitation to the Aging Care Connections Annual Sports Ball.

SUPERVISOR'S REPORT

Supervisor Wilt presented her report to the Board.

1. Farmers' Market Vouchers

Supervisor Wilt informed the Board that the Farmers' Market vouchers are starting to be used more as the weather cooperates and the selections are greater. As of last week, residents redeemed 220 vouchers for $1,100. As of earlier today, the Township had issued 532 vouchers, so about 41% have been used. 69 people have received vouchers so far this summer, and 33 of them have used at least some of the vouchers, so roughly 48%.

2. Mental Health Board Health & Wellness Fair

Supervisor Wilt reported that the Township participated in the Mental Health Board's Health and Wellness Fair on August 29th. There were about 35 visitors in the 2 hours, which allowed those who attended to really interact with the various vendors. She noted that it would be nice to get more people out, but any outreach is good. She was grateful to the Village of North Riverside for allowing us to hold it at their facility where there is ample parking and accessibility.

3. Senior Exercise Wedding Shower

Supervisor Wilt reported that the senior exercise class threw a small wedding shower for Ed, the instructor, on August 21st.

4. Township Building Repairs

Supervisor Wilt informed the Board that the plaster work was just finished over the holiday weekend in the main entrance way, so that it did not interfere with Village or Township business.

ASSESSOR'S REPORT

Assessor Mary Jo Miller reported that August was a busy month, it being the end of the appeal period for the Board of Review. She noted that she had two outreach workshops, one in the Riverside Town Hall and another at the North Riverside Village Hall, resulting in over 135 appeals. She advised homeowners to review their tax bills, which were issued a short time ago. She suggested homeowners check to ensure that all their exemptions are listed on the bill.

Trustee Decosola inquired as to whether a Proviso Inspector was engaging in inspections in Riverside Lawn, an unincorporated area within Riverside Township. Assessor Miller indicated that the moratorium had been lifted and that most of the inspection certificates had been issued from a Cook County Inspector assigned to Proviso.

Trustee Clarke asked whether there was land for sale there and Assessor Miller indicated that property had changed hands, but there was none for sale now. She also noted that some construction was related to additions or repairs of existing structures, rather than new building.

Supervisor Wilt asked for copies of inspection reports.

TRUSTEE REPORTS

Trustee Clarke reported that the exercise class continues to go well. She also reported that the Community Resource Center set up a Medicare seminar that will take place before the senior exercise class on Friday, October 9th.

MENTAL HEALTH BOARD'S REPORT

Trustee Heilenbach reported that the Mental Health Board will resume their monthly meetings the following Wednesday and that Trustee Clarke would be the new liaison.

NEW BUSINESS

A) Annual Township Audit

Supervisor Wilt introduced Selden Fox representative Monika Milewski, Senior Audit Associate. Monika reported that they provided reports to the Township Board and found internal controls to be working as intended. She noted that there were no concerning findings in their audit. She thanked Supervisor Wilt and Township staff, noting that all the books were ready when they arrived for the audit.

A Motion was made by Trustee Heilenbach to accept the audit as presented by Selden Fox.

MOTION:	Trustee Heilenbach
SECOND:	Trustee Decosola
ROLL CALL:	Clarke – Yes; Decosola – Yes; Heilenbach – Yes; Navarro – Yes; Supervisor Wilt - Yes

VOICE VOTE: Yes – 5 No - 0 Abstention – 0 MOTION CARRIED

B) New Township Liaison to the Mental Health Board

a. Accept Resignation of Tim Heilenbach from the Mental Health Board

Supervisor Wilt thanked Trustee Heilenbach for his service to the Mental Health Board for those many years.

b. Approve Resolution to Appoint Mary Rob Clarke to the Mental Health Board

Supervisor Wilt introduced Riverside Township Resolution #2026-1 to appoint Mary Rob Clarke as the liaison for the Mental Health Board.

A Motion was made by Trustee Heilenbach to approve Riverside Township Resolution #2026-1 to appoint Mary Rob Clarke as the liaison to the Mental Health Board.

MOTION: Trustee Heilenbach

SECOND: Trustee Navarro

ROLL CALL: Clarke – Yes; Decosola – Yes; Heilenbach – Yes; Navarro – Yes; Supervisor Wilt - Yes

VOICE VOTE: Yes – 5 No - 0 Abstention – 0 MOTION CARRIED

C) Approve Resolution Adopting Policy Regarding General Assistance

Supervisor Wilt introduced Riverside Township Resolution #2026-2, which addresses the authority of general assistance dollar expenditures.

A Motion was made by Trustee Navarro to approve Riverside Township Resolution #2026-2, which gives the Township the authority to expend general assistance dollars in the enumerated categories

MOTION: Trustee Navarro

SECOND: Trustee Clarke

ROLL CALL: Clarke – Yes; Decosola – Yes; Heilenbach – Yes; Navarro – Yes; Supervisor Wilt - Yes

VOICE VOTE: Yes – 5 No - 0 Abstention – 0 MOTION CARRIED

D) Special Event Requests

a. Baby Shower - Saturday, October 24th

Supervisor Wilt introduced the special event requests.

A Motion was made by Trustee Clarke to approve the request provided that the rental submits proper proof of insurance and all required payments.

MOTION: Trustee Clarke

SECOND: Trustee Decosola

ROLL CALL: Clarke – Yes; Decosola – Yes; Heilenbach – Yes; Navarro – Yes; Supervisor Wilt - Yes

VOICE VOTE: Yes – 5 No - 0 Abstention – 0 MOTION CARRIED

b. Wedding Reception - Saturday, November 14th

Supervisor Wilt indicated that the special event request was similar to the other, with same requirements.

A Motion was made by Trustee Decosola to approve the request provided that the rental submits proper proof of insurance and all required payments.

MOTION: Trustee Decosola

SECOND: Trustee Heilenbach

ROLL CALL: Clarke – Yes; Decosola – Yes; Heilenbach – Yes; Navarro – Yes; Supervisor Wilt - Yes

VOICE VOTE: Yes – 5 No - 0 Abstention – 0 MOTION CARRIED

FYI:

A) LIONS CLUB PERSON OF THE YEAR DINNER - THURSDAY, SEPTEMBER 10TH

B) NORTH RIVERSIDE AUTUMN FEST & CHILI COOK-OFF- FRIDAY, SEPTEMBER 18TH

C) SHRED-A-THON - SATURDAY, OCTOBER 3RD

D) COMMUNITY RESOURCE CENTER MEDICARE PRESENTATION - FRIDAY, OCTOBER 9TH

E) TOI ANNUAL EDUCATIONAL CONFERENCE - NOVEMBER 9- 11TH

APPROVAL OF WARRANTS:

Trustee Clarke moved to authorize and ratify payment of the bills identified on the General Warrant for September 2026 in the amount of $12,476.58.

MOTION: Trustee Clarke

SECOND: Trustee Decosola

ROLL CALL: Clarke – Yes; Decosola – Yes; Heilenbach – Yes; Navarro – Yes; Supervisor Wilt - Yes

VOICE VOTE: Yes – 5 No - 0 Abstention – 0 MOTION CARRIED

Trustee Clarke moved to authorize and ratify payment of the Utility Warrant in the amount of $972.94; Payroll Warrant in the amount of $18,824.66; Health Warrant in the amount of $3,656.00; Community Partnerships in the amount of $18,700.00; General Assistance Warrant in the amount of $6,629.89; and the Food Pantry Warrant in the amount of $1,682.54.

MOTION:	Trustee Clarke
SECOND:	Trustee Navarro
ROLL CALL:	Clarke – Yes; Decosola – Yes; Heilenbach – Yes; Navarro – Yes; Supervisor Wilt - Yes
VOICE VOTE:	Yes – 5 No - 0 Abstention – 0 MOTION CARRIED

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

There being no further business to transact, Trustee Decosola moved to adjourn the meeting at 7:34 p.m.

MOTION:	Trustee Decosola
SECOND:	Trustee Clarke
ROLL CALL:	Clarke – Yes; Decosola – Yes; Heilenbach – Yes; Navarro – Yes; Supervisor Wilt - Yes
VOICE VOTE:	Yes – 5 No - 0 Abstention – 0 MOTION CARRIED

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Vera A. Wilt, Township Supervisor

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Jay Reyes, Township Clerk

9-8-2026