

Historic

Riverside Township

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Vera A. Wilt, *Supervisor*

Jay Reyes, *Clerk*

Mary Jo Miller, *Assessor*

Trustees

Mary Rob Clarke

Timothy Heilenbach

Matthew J. Decosola

Kelly Navarro

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE

RIVERSIDE TOWNSHIP BOARD OF TRUSTEES

HELD ON TUESDAY, MAY 5, 2026

AT THE RIVERSIDE TOWNSHIP HALL, 27 RIVERSIDE ROAD, RIVERSIDE

CALL TO ORDER

Minutes of the Committee of the Whole Meeting of the Riverside Township Board of Trustees, held on Tuesday, May 5, 2026, at the Riverside Township Hall located at 27 Riverside Road, Riverside, Illinois. The meeting was called to order by Supervisor Wilt at 6:30 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL OF THE COMMITTEE

PRESENT: Supervisor Vera Wilt, Clerk Jay Reyes, Trustee Mary Rob Clarke, Trustee Matt Decosola, and Trustee Kelly Navarro.

ABSENT: Trustee Timothy Heilenbach

ALSO PRESENT:

Therefore, Supervisor Wilt declared a quorum and opened the Committee of the Whole Meeting for the transaction of business.

NEW BUSINESS

A) Discussion of America 250 Commemoration / Bridge Rededication

Supervisor Wilt introduced the discussion related to the America 250 Commemoration, explaining the logistics with affixing a plaque to the Swinging Bridge, and a plan for a group photo, and music.

The Board briefly discussed the activities.

B) Policy on Town Hall Rental Fee Waivers

Supervisor Wilt introduced the discussion related to existing Township Hall rental guidelines and that of similar area locations that rented space.

Trustee Decosola explained that he contacted the Village of Brookfield related to their policy on confirming 501(c)3 status. He noted that the Village of North Riverside has a different process but did not require verification of that status. His inquiry was based on concerns that prior facility use requests may not have met the NFP requirements in Illinois.

The Board further discussed the existing policy related to waivers of facility rental fees for individual renters, local organizations, and not-for-profits, noting that other government entities charge all groups.

Trustee Navarro expressed an interest in clarifying the circumstances in which the Board would consider waiving a rental fee.

The Board proposed various language edits to the existing application, including requiring applicants to be present at Township meetings when requesting a fee waiver.

Trustee Clarke requested that language be updated to require the removal of all food after an event.

C) Transportation for Township Residents

Trustee Decosola introduced the discussion related to transportation needs arising out of a conversation with a community partner about the ability of residents to access the facility. Trustees wondered if there were many requests from residents for transportation needs. Supervisor Wilt explained that such requests are referred to PeopleCare.

The Board further discussed the needs and cost associated with purchasing and maintaining a bus / transportation vehicle for Township use.

D) Starting Salary Review for New Employees for Potential Hirings

Supervisor Wilt introduced the discussion related to compensation rates for newly hired employees for future township needs.

The Board further discussed insurance and related benefits and the criteria for increasing or reducing them according to statutory guidelines.

ADJOURNMENT

There being no further business to transact, Trustee Clarke moved to adjourn the meeting at 7:45 p.m.

MOTION: Trustee Clarke

SECOND: Trustee Navarro

ROLL CALL: Clarke – Yes; Decosola – Yes; Navarro – Yes; Supervisor Wilt - Yes

VOICE VOTE: Yes – 4 No - 0 Abstention - 0 MOTION CARRIED

Vera A. Wilt, Township Supervisor

Jay Reyes, Township Clerk

5-5-2026