

Historic

Riverside Township

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Vera A. Wilt, Supervisor
Jay Reyes, Clerk
Frances Sitkiewicz, Assessor

Trustees
Mary Rob Clarke
Timothy Heilenbach
John P. Carroll, Jr.
Matthew J. Decosola

MINUTES OF THE SCHEDULED MEETING OF THE

RIVERSIDE TOWNSHIP BOARD OF TRUSTEES

HELD ON TUESDAY, JUNE 10, 2025

AT THE RIVERSIDE TOWNSHIP HALL, 27 RIVERSIDE ROAD, RIVERSIDE

CALL TO ORDER

Minutes of the Scheduled Meeting of the Riverside Township Board of Trustees, held on Tuesday, June 10, 2025, at the Riverside Township Hall located at 27 Riverside Road, Riverside, Illinois. The meeting was called to order by Supervisor Wilt at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Supervisor Vera Wilt, Clerk Jay Reyes, Trustee Mary Rob Clarke, and Trustee Matt Decosola.

ABSENT: Trustee Tim Heilenbach

ALSO PRESENT: Michael Hayes, Legal Counsel
Mary Jo Miller, Township Assessor-Elect, 165 Bartram Rd., Riverside, IL
Ron Malchiodi, Village of Riverside, 27 Riverside Drive, Riverside, IL
Lindsay Morrison, 421 Repton Rd., Riverside, IL
Diane Silva, 365 Addison Rd., Riverside, IL

Therefore, Supervisor Wilt declared a quorum and opened the Scheduled Meeting for the transaction of business.

APPROVAL OF MINUTES

A Motion was made by Trustee Decosola to approve the May 13, 2025, Board Meeting Minutes.

MOTION: Trustee Decosola

SECOND: Trustee Clarke

ROLL CALL: Clarke – Yes; Decosola – Yes; Supervisor Wilt - Yes

VOICE VOTE: Yes – 3 No - 0 Abstention – 0 MOTION CARRIED

APPROVAL OF MINUTES

A Motion was made by Trustee Clarke to approve the April 8, 2025, Public Budget Meeting Minutes.

MOTION: Trustee Clarke

SECOND: Trustee Decosola

ROLL CALL: Clarke – Yes; Decosola – Yes; Supervisor Wilt - Yes

VOICE VOTE: Yes – 3 No - 0 Abstention – 0 MOTION CARRIED

COMMUNICATIONS

Clerk Reyes reported that there were communications from three groups. Clerk Reyes read thank you notes from the Indian Guides and Princesses of Riverside, Riverside Junior Woman's Charity, and Best Buddies of Illinois, all thanking the Board for the Township's support of their programs.

SUPERVISOR'S REPORT

Supervisor Wilt presented her report to the Board.

1) Shred Event

Supervisor Wilt reported that the shred event was very successful, both in service to the community and in the amount of food donated to our pantry that day.

2) Food Pantry

Supervisor Wilt noted that 64 people have utilized the food pantry at least once since the beginning of the year. In the past month, donations have carried the Township, and Supervisor Wilt noted, there has not been a need to shop for the pantry. Farmers Market vouchers

distributed through Tuesday, June 10th totaled 68, mostly issued since after the first market last week. She was surprised that at that first market, 5 of the vouchers had already been used.

3) Nurse's Closet

Supervisor Wilt noted that the Nurse's Closet continues to be very busy, both with returns and new loans.

4) Township Audit

Supervisor Wilt informed the Board that the auditors have begun the Township annual audit, and over the past week, all of the staff have been busy uploading various items that they requested. She noted that although it is a lot of busy work, being able to provide items electronically is so much easier than when all the paper files had to be pulled. Saving invoices, and bank statements etc. to Township computers all year makes it much quicker to fulfill auditor requests.

5) Aging Care Connections

Supervisor Wilt noted that she attended a reception by Aging Care Connections where they recognized donor organizations for making their services possible.

6) North Riverside Senior Fair

Supervisor Wilt informed the Board that she, Assessor Sitkiewicz, and Trustee Clarke all staffed the Township table at the Senior Fair in North Riverside on May 22nd. There was a nice flow of attendees, rather than a big crowd all at once. They interacted with a number of residents while there.

7) Older Americans Act

Supervisor Wilt reported that on May 28th she attended an event at North Riverside in support of the 60-year running Older Americans Act, which is a major funding component from the Federal Government for many of the programs that Age Options, Aging Care Connections and other agencies depend upon. She noted that although there is no specific threat at this time, the Federal administration's approach to cutting expenses has prompted vigilance in protecting programs like congregate meals, memory cafés, meals on wheels, transportation and many other services. Seniors from the area were invited to learn what all may be endangered and to urge them to communicate with their congressional and senate representatives to preserve this funding.

8) Village of Riverside Sesquicentennial

Supervisor Wilt noted that the Village of Riverside has a lot of plans in celebration of their sesquicentennial. She explained that support for some of that is on our agenda tonight.

9) Cook County Elected Officials Directory

Supervisor Wilt reported they the Township is now in receipt of the give-away items for the Independence Day parades, after needing to do some extra hunting this year. She noted that the usual Township vendor had zero inventory of what was needed.

10) Township Building Repairs

Supervisor Wilt informed the Board that she received a reasonable quote for plaster repairs in the auditorium with the recommendation of our custodian who has engaged this person for such work at his other job. The Township staff has been monitoring the wall for any signs of ongoing moisture, and since a downspout was moved there has not been any more moisture. She noted, however, that the damage was done over time and really needs a fix. She indicated that she would need to schedule the work around the room use.

11) Vacation Time

Supervisor Wilt noted that during this time of year, the office staff was working around vacation times to keep the office staffed, but everyone is very accommodating to each other to keep our services going.

ASSESSOR'S REPORT

Assessor-elect Mary Jo Miller reported that tax sales had been postponed as requested by the Cook County government, particularly the County Assessor arising out of tax increases that increased in excess of 50%. They also expected that the second installment of tax bills would be late, likely released in October.

Trustee Decosola asked whether the late tax bills would impact Riverside Township. Assessor-elect Miller indicated that delayed tax bills would delay revenue to the Township. Supervisor Wilt indicated that the delay would likely not impact the Township significantly.

TRUSTEE REPORTS

Trustee Clarke reported that she was on a call with TOI, and reported that the bill to abolish townships went nowhere, but would be monitored for future activity. There were also concerns about cutting in township funding as part of a bigger budget reduction effort.

She also reported that the exercise classes were going well, that some members of the Board participated in the North Riverside Golf outing and fun was had by all.

MENTAL HEALTH BOARD'S REPORT

There was no report.

NEW BUSINESS

A) Special Event Request - Riverside Friends of the Library: Bingo Fundraiser

Supervisor Wilt read the application request and informed the Board of the specifics. She noted the Bingo fundraiser sought a waiver of the rental fee but would require insurance to serve alcohol, and the security deposit.

A Motion was made by Trustee Decosola to approve the request.

MOTION: Trustee Decosola
SECOND: Trustee Clarke
ROLL CALL: Clarke – Yes; Decosola – Yes; Supervisor Wilt - Yes
VOICE VOTE: Yes – 3 No - 0 Abstention – 0 MOTION CARRIED

B) Community Partnerships

1) Riverside Sesquicentennial Committee

Supervisor Wilt reported that a community partnership request was submitted that sought \$1,600 to pay for a performer at the Village of Riverside Sesquicentennial celebration on August 9th.

Mr. Ron Malchiodi, a representative from the Village of Riverside, indicated that the funding request was for a band at the 150th Soiree.

Trustee Clarke and Trustee Decosola asked questions about the budget for the event, and various other expenses associated with holding the celebration.

A Motion was made by Supervisor Wilt to approve the request in the amount of \$1,600.

MOTION: Supervisor Wilt
SECOND: Trustee Clarke
ROLL CALL: Clarke – Yes; Decosola – Yes; Supervisor Wilt - Yes
VOICE VOTE: Yes – 3 No - 0 Abstention – 0 MOTION CARRIED

2) Alcohol Approval for Mental Health Board Meeting - June 18th

Supervisor Wilt indicated that the group would like to have a Mental Health Board event and serve alcohol. She noted that they would provide the insurance.

A Motion was made by Trustee Decosola to approve the request.

MOTION: Trustee Decosola
SECOND: Trustee Clarke
ROLL CALL: Clarke – Yes; Decosola – Yes; Supervisor Wilt - Yes
VOICE VOTE: Yes – 3 No - 0 Abstention – 0 MOTION CARRIED

3) Township Ad for Delaplaine Magazine

Supervisor Wilt reported that Delaplaine magazine would have a special issue on the Sesquicentennial event and offered the Township the opportunity to purchase an ad in the edition.

Trustee Decosola inquired whether the ad was for just the single edition or whether it would be for others.

Trustee Clarke inquired whether such an ad would feature a township logo and a well wish message from the Township.

A Motion was made by Trustee Clarke to approve the request for a quarter-page ad.

MOTION: Trustee Clarke

SECOND: Trustee Decosola

ROLL CALL: Clarke – Yes; Decosola – Yes; Supervisor Wilt - Yes

VOICE VOTE: Yes – 3 No - 0 Abstention – 0 MOTION CARRIED

4) Accept Resignation of Trustee John Carroll, Jr. and Declare Vacancy

Supervisor Wilt read the resignation letter of Judge Carroll and urged the Board to declare a vacancy on the Township Board.

Supervisor Wilt inquired about the vacancy period's effective date. Counsel clarified that the period would be 60 days from the date the Board accepted the resignation.

Trustee Decosola inquired about the statutory obligation to advertise the vacancy. Counsel informed the Board that the statute did not require a specific process for advertising or filling the vacancy.

A Motion was made by Trustee Decosola to approve the resignation and declare a vacancy.

MOTION: Trustee Decosola

SECOND: Trustee Clarke

ROLL CALL: Clarke – Yes; Decosola – Yes; Supervisor Wilt - Yes

VOICE VOTE: Yes – 3 No - 0 Abstention – 0 MOTION CARRIED

FYI

A) TOCC ANNUAL CONFERENCE - JUNE 26TH

B) INDEPENDENCE DAY PARADES

APPROVAL OF WARRANTS:

Trustee Decosola moved to authorize and ratify payment of the bills identified on the General Warrant for June 2025 in the amount of \$22,144.48.

MOTION: Trustee Decosola

SECOND: Trustee Clarke

ROLL CALL: Clarke – Yes; Decosola – Yes; Supervisor Wilt - Yes

VOICE VOTE: Yes – 3 No - 0 Abstention - 0 MOTION CARRIED

Trustee Decosola moved to authorize and ratify payment of the Utility Warrant in the amount of \$1,524.87; Payroll Warrant in the amount of \$20,695.25; Health Warrant in the amount of \$3,370.10; Community Partnerships Warrant in the amount of \$2,000; General Assistance Warrant in the amount of \$6,629.89; Township Radio Players Warrant in the amount of \$180.00; and the Food Pantry Warrant in the amount of \$360.50.

MOTION: Trustee Decosola

SECOND: Trustee Clarke

ROLL CALL: Clarke – Yes; Decosola – Yes; Supervisor Wilt - Yes

VOICE VOTE: Yes – 3 No - 0 Abstention - 0 MOTION CARRIED

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

There being no further business to transact, Trustee Clarke moved to adjourn the meeting at 7:47 p.m.

MOTION: Trustee Clarke

SECOND: Trustee Decosola

ROLL CALL: Clarke – Yes; Decosola – Yes; Supervisor Wilt - Yes

VOICE VOTE: Yes – 3 No - 0 Abstention - 0 MOTION CARRIED

Vera A. Wilt, Township Supervisor

Jay Reyes, Township Clerk

6-10-2025