

MINUTES OF
RIVERSIDE TOWNSHIP
MENTAL HEALTH BOARD

A meeting of the Riverside Township Mental Health Board was held on Wednesday, May 21, 2025, at the Riverside Township Hall, 27 Riverside Road, Room 4, Riverside, Illinois.

Adam Wilt, President, served as Chair and called the meeting to order at 6:30 p.m. Joan Labak served as Recording Secretary.

Present were:

Christine Carr
Joe Derosier
Timothy Heilenbach
Kara Kalnitz
Cynthia Kaczmarczyk
Melinda Lehman
Adam Wilt

Also present were:

Dr. Joseph Troiani, Consultant
Joan Labak, Staff Secretary
Yvette Williams of Community Support Services
Shawn Lewis of Aging Care Connections (Community Resource Center)
April Dislers of Helping Hand
Jason Strietzel of Thrive Counseling Center

It was noted that the Consultant's Report for May 21, 2025, and the Agency Reports sent to Directors this month were the following:

Aging Care Connections/Community Resource Center – April 2025
Community Support Services – April 2024-2025 & Year End August 6-30-24
Helping Hand – April 2025
Pillars Community Services –April 2025 Report & FY2025 Quarter 4 Financial Grant Report
UCP Seguin – April 30, 2025
Way Back Inn – April 2025
WSSRA – April 2025

The Chair called for any comments, corrections, or additions to the minutes of the Board meeting held on Wednesday, April 16, 2025. Thereupon, on motion made by Christine Carr and seconded by Kara Kalnitz, the following resolution was unanimously adopted:

RESOLVED, that the minutes of the meeting of the Riverside Township Mental Health Board held on Wednesday, April 16, 2025, are herewith approved as circulated.

Kara Kalnitz read and reviewed the Treasurer's Report for the month of April 2025 previously sent by email to Board members. She reported that receipts totaling \$16,866.98 from the Cook County Treasurer

were received along with an interest deposit of \$415.16 in the Maxrate savings account. All the April checks have cleared except the Thrive Counseling Center check 1095 in the amount of \$5,000.

Account balances as of April 2025 were:

- Maxrate Savings Account: \$234,070.82
- Checking Account: \$18,165.26

Thereupon, the following motion was made by Timothy Heilenbach, seconded by Melinda Lehman, and upon vote taken was unanimously adopted:

RESOLVED, that the Treasurer's Report for the month of April 2025, be and the same is herewith approved, ratified and confirmed, a copy of which is attached hereto, incorporated by reference and made a part of these minutes.

The Chair then called for a roll call vote in accordance with the provisions of Article III, Section 7c of the Constitution and Bylaws, which was recorded as follows:

Christine Carr	In favor
Joe Derosier	In favor
Timothy Heilenbach	In favor
Cynthia Kaczmarczyk	In favor
Kara Kalnitz	In favor
Melinda J. Lehman	In favor
Adam Wilt	In favor

Timothy Heilenbach reported that the second installment of the 2024 real estate tax bills have been delayed.

The Chair requested volunteers to serve on the Nominating Committee for the Election of Officers. Joe Derosier, Dr. Joseph Troiani, Adam Wilt, Timothy Heilenbach, Cynthia Kaczmarczyk, and Chrisine Carr all volunteered to serve on the Committee.

Shawn Lewis reported that he has reserved the North Riverside gym for the Health and Welfare Fair to be held on Saturday, August 30, 2025, from 10:00 a.m. to 12:00 p.m.

Jason Strietzel of Thrive Counseling Center gave an update on what is happening at Thrive.

The Chair reminded our Directors and Agencies that the Agency Appreciation Dinner will be held immediately after the Board's June 18, 2025, meeting.

Adam Wilt reported that the next Community Engagement Committee will hold its next meeting on June 17, 2025, at the hour of 6:30 p.m. at the Riverside Town Hall.

Tim Heilenbach reported that the Riverside Township Mental Health Board's new logo was approved for adoption by the Riverside Township Board and indicated that he discussed the new logo with

Andrew Lutha to create a QR Code for Social Media Accounts and to lead and monitor these pages. He was also requested to look into a Zoom Account for the RTMHB.

Kara Kalnitz then read a list of payables for April 2025 as follows:

Joan Labak check for May 2025 salary	\$450.00
Total	\$450.00

Thereupon, the following motion was made by Melinda Lehman and seconded by Cynthia Kaczmarczyk:

RESOLVED, that the May 2025 payable listed above in the amount of \$450.00 be and the same is herewith approved.

The Chair then called for a roll call, which was recorded as follows:

Christine Carr	In favor
Joe Derosier	In favor
Timothy Heilenbach	In favor
Cynthia Kaczmarczyk	In favor
Kara Kalnitz	In favor
Melinda J. Lehman	In favor
Adam Wilt	In favor

The Chair called for any other or further business. There being none, on motion made by Melinda Lehman and seconded by Cynthia Kaczmarczk, the meeting adjourned at 7:35 p.m.

Respectfully submitted,

Joan Labak
Recording Secretary

APPROVED:

Adam Wilt, President

Kara Kalnitz, Secretary-Treasurer