

MINUTES OF
RIVERSIDE TOWNSHIP
MENTAL HEALTH BOARD

A meeting of the Riverside Township Mental Health Board was held on Wednesday, February 19, 2025, at Pillars Community Health, 5220 East Avenue, Countryside, Illinois.

Timothy Heilenbach served as Chair and called the meeting to order at 6:00 p.m. Joan Labak served as Recording Secretary.

Present were:

Christine Carr
Timothy Heilenbach
Kara Kalnitz
Melinda Lehman

Absent were:

Joe Derosier
Cynthia Kaczmarczyk
Adam Wilt

Also present were:

Dr. Joseph Troiani, Consultant
Joan Labak, Staff Secretary
April Dislers of Helping Hand
Yvette Williams of Community Support Services
Shawn Lewis of Aging Care Connections (Community Resource Center)
Angela Curran, Ellen Kunkle and Heather Hernandez of Pillars Community Health

It was noted that the Consultant's Reports for February 19, 2025, and the Agency Reports sent to Directors this month were the following:

Aging Care Connections/Community Resource Center – February 2025
Community Support Services – February 2025
Helping Hand – January 2025
UCP Seguin – January 2025 & February 2025
Way Back Inn – February 2025
WSSRA – January 2025
Pillars Community Health – January 2025

The Chair called for any comments, corrections, or additions to the minutes of the Board meeting held on Wednesday, January 15, 2025. Thereupon, on motion made by Christine Carr and seconded by Melinda Lehman, the following resolution was unanimously adopted:

RESOLVED, that the minutes of the meeting of the Riverside Township Mental Health Board held on Wednesday, January 15, 2025, are herewith approved as circulated.

Kara Kalnitz read and reviewed the Treasurer's Report for the month of January 2025 previously sent by email to Board members. She reported that receipts from the Cook County Treasurer were received along with an interest deposit of \$200.25 in the Maxrate savings account. A transfer was made from the Maxrate savings account to the checking account in the amount of \$196,000. All the January checks have cleared.

Account balances as of February 2025, were:

- Maxrate Savings Account: \$57,5972.02
- Checking Account: \$114,045.15

Thereupon, the following motion was made by Melinda Lehman, seconded by Christine Carr, and upon vote taken was unanimously adopted:

RESOLVED, that the Treasurer's Report for the month of February 2025, be and the same is herewith approved, ratified and confirmed, a copy of which is attached hereto, incorporated by reference and made a part of these minutes.

The Chair called for volunteers to serve on the Financial Committee to prepare a Budget for our March 19, 2025, meeting. Adam Wilt, Timothy Heilenbach, Kara Kalnitz, Christine Carr, Joe Derosier, Cynthia Kaczmarczyk and Melinda Lehman agreed to serve on this Committee.

Kara Kalnitz stated that Joan Labak was the only account payable for her \$450.00 February 2025 salary.

Thereupon, the following motion was made by Christine Carr and seconded by Melinda Lehman:

RESOLVED, that the February 2025 payable to Joan Labak in the amount of \$450.00 be and the same is herewith ratified, confirmed approved.

The Chair then called for a roll call vote in accordance with the provisions of Article III, Section 7c of the Constitution and Bylaws, which was recorded as follows:

Christine Carr	In favor
Joe Derosier	Absent
Timothy Heilenbach	In favor
Cynthia Kaczmarczyk	Absent
Kara Kalnitz	In favor
Melinda J. Lehman	In favor
Adam Wilt	Absent

The Chair called for any other or further business. There being none, on motion made by Christine Carr and seconded by Melinda Lehman, the meeting adjourned at 6:35 p.m.

Angela Curran and Ellen Kunkle then presented their February 2025 reports, including Heather Hernandez who reported on Teen and Youth Mental Health First Aid.

Respectfully submitted,

Joan Labak
Recording Secretary

APPROVED:

Timothy Heilenbach, Vice President

Kara Kalnitz, Secretary-Treasurer