

Historic

Riverside Township

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Vera A. Wilt, Supervisor

Jay Reyes, Clerk

Frances Sitkiewicz, Assessor

Trustees

Mary Rob Clarke

Timothy Heilenbach

John P. Carroll, Jr.

Matthew J. Decosola

MINUTES OF THE 153RD

ANNUAL MEETING OF RIVERSIDE TOWNSHIP

HELD ON TUESDAY, APRIL 9, 2024

AT THE RIVERSIDE TOWNSHIP HALL, 27 RIVERSIDE ROAD, RIVERSIDE

RIVERSIDE TOWNSHIP ELECTORS PRESENT:

Adam Wilt, 511 Longcommon Road, Riverside, IL 60546

Terrie Badgett, 222 Herrick Road, Riverside, IL 60546

Joseph Troiani, 222 Herrick Road, Riverside, IL 60546

Andrew Lutha, 1133 South Blvd., Apt. 906, Oak Park, IL 60302

Kara Kalnitz, 2252 Burr Oak Ave., North Riverside, IL 60546

John Carroll, 370 Downing Road, Riverside, IL 60546

Mary Rob Clarke, 145 Barrypoint Road, Riverside, IL 60546

Timothy Heilenbach, 8615, Riverside Ave., Brookfield, IL 60513

Matt Decosola, 2205 Hainsworth Ave., North Riverside, IL 60546

Mary Jo Miller, 165 Bartram Road, Riverside, IL 60546

Vera Wilt, 8014 W. 27th Street, North Riverside, IL 60546

Michael Hayes, 332 Herrick Road, Riverside, IL 60546

Christine Carr, 101 E. Quincy St., Riverside, IL 60546

Chris Straney, 101 E. Quincy St., Riverside, IL 60546

CALL TO ORDER

Minutes of the 153rd Annual Meeting of Riverside Township, held on Tuesday, April 9, 2024, at the Riverside Township Hall located at 27 Riverside Road; Riverside, Illinois. The meeting was called to order by Township Clerk Jay Reyes at 6:01 pm.

PLEDGE OF ALLEGIANCE

ELECTION OF MODERATOR

Clerk Reyes noted that the first order of business for the Annual Meeting would be the election of a moderator and establishing an honorarium for the service. Clerk Reyes entertained a motion to award the selected moderator with a \$100 honorarium.

A Motion was made by Trustee Heilenbach to award a \$100 honorarium to the moderator.

MOTION: Trustee Heilenbach

SECOND: Trustee Carroll

VOICE VOTE: Yes – Unanimous No - 0 Abstention - 0 MOTION CARRIED

Clerk Reyes entertained a motion to appoint a moderator for the Annual Meeting.

A Motion was made by Supervisor Wilt to appoint Mary Jo Miller to serve as moderator of the Annual Meeting.

MOTION: Supervisor Wilt

SECOND: Trustee Clarke

VOICE VOTE: Yes – Unanimous No - 0 Abstention - 0 MOTION CARRIED

OATH OF MODERATOR

Clerk Reyes swore in Mary Jo Miller as Moderator of the 153rd Annual Meeting of Riverside Township and turned the meeting over to her.

APPROVAL OF MINUTES - Approval of the April 11, 2023, Annual Meeting minutes.

A Motion was made by Trustee Decosola to approve the Annual Meeting minutes of April 11, 2023.

MOTION: Trustee Decosola

SECOND: Trustee Clarke

VOICE VOTE: Yes – Unanimous No - 0 Abstention - 0 MOTION CARRIED

NEW BUSINESS

There was no new business.

TOWNSHIP REPORTS

SUPERVISOR'S FINANCIAL REPORT

Supervisor Wilt introduced herself and indicated that there are copies of the 2023-2024, ending on March 31, 2024, budget report available for viewing at the Township office. At the end of the 2024 Fiscal Year, there was available \$589,798.24, with revenue in the amount of \$1,004,296.35 and expenses in the amount of \$1,166,144.28. The figures represented a decrease in funds in the amount of \$161,847.93. The taxes levied were in the amount of \$689,367.13. The General Assistance Fund at close of the fiscal year was \$379,703.36, with revenue in the amount of \$78,216.29, and expenses \$106,806.59, a decrease of \$28,590.30. The amount levied was \$54,711.68. Supervisor Wilt provided a breakdown of the source of the generated funds and their disbursement.

A Motion was made by Trustee Clarke to accept the Supervisor's Financial Report.

MOTION: Trustee Clarke

SECOND: Trustee Carroll

VOICE VOTE: Yes – Unanimous No - 0 Abstention - 0 MOTION CARRIED

SUPERVISOR ANNUAL ACTIVITY REPORT

Supervisor Wilt presented an Annual Board Activity Report. She highlighted that most township real estate tax distributions were back to normal, but finances were facing a challenge because of late county tax billing.

She noted that Swinging Bridge Repairs were funded through a \$500,000 General Obligation Bond at a rate of 4.25%. She noted that the Township only drew \$450,000, which would be payable on a regular schedule, with principal payments commencing on December 1, 2024 in the amount of \$60,000.

Supervisor Wilt also noted that senior programs continued, with weekly movies, exercise classes, a Senior Fair, and a Health and Wellness Fair in June. She reminded the body that they nominated two senior residents for recognition of their volunteer activities through Aging Care Connections.

Supervisor Wilt also explained that the Food Pantry served 120 households, with summer participation of over 600 vouchers for the Riverside Farmers Market. She noted that over \$4,300 worth of food and supplies were acquired from Riverside Foods holiday drive. She also noted that temporary handicap parking placards, notarizations, and nursing closet services were provided to the Township.

Supervisor Wilt also noted that Township Hall would require various repairs including heating and cooling, 2nd floor restrooms, wall repairs, and roofing, which would need to be addressed in the upcoming fiscal year.

She thanked the Township Board, Assessor Sitkiewicz, and Township staff including Deputy Clerk Andrew Lutha for their work.

A Motion was made by Trustee Heilenbach to accept the Supervisor's Board Activity Report.

MOTION: Trustee Heilenbach

SECOND: Trustee Carroll

VOICE VOTE: Yes – Unanimous No - 0 Abstention - 0 MOTION CARRIED

TOWNSHIP CLERK REPORT

Clerk Reyes presented a Township Clerk Report, explaining the role of the Township Clerk and highlighting the Board's activities in the prior year.

A Motion was made by Trustee Carroll to accept the Supervisor's Board Activity Report.

MOTION: Trustee Carroll

SECOND: Trustee Clarke

VOICE VOTE: Yes – Unanimous No - 0 Abstention - 0 MOTION CARRIED

TOWNSHIP ASSESSOR'S REPORT

In place of Assessor Sitkiewicz, Mary Jo Miller presented the Assessor's Office Report.

She explained the role of Township Assessor and gave a presentation of their annual activities. She noted that her office processed over 1,000 permits through December 2023, for a total dollar amount of \$22,362,743, and helped obtain 271 exemptions. In addition, over \$174,000 was returned to Township taxpayers as a result of various Certificates of Error and Corrected Tax Bills. Additionally, there were approximately 744 taxpayer appeals, assisting 1,302 taxpayers during the appeal sessions.

Finally, she explained the various efforts involving their outreach to township residents, holding taxpayer meetings in the fall and spring with substantial success.

A Motion was made by Adam Wilt to accept the Assessor's Report.

MOTION: Adam Wilt

SECOND: Trustee Decosola

VOICE VOTE: Yes – Unanimous No - 0 Abstention - 0 MOTION CARRIED

MENTAL HEALTH BOARD REPORT

Kara Kalnitz, Treasurer to the Mental Health Board presented the report. She explained the role of the Mental Health Board and its goals. She explained that the Board works in partnership with other entities to provide various outpatient / inpatient services. 2023-2024 was focused on cash flow, their greatest concern. They gave over \$850,000 in the form of grants and aid. A few highlights included Township Community Resource Center, the National Alliance of Mental

Illness, which provides services to Riverside Brookfield High School and Hauser Junior High School. She noted that the Mental Health Board celebrated its 50th Anniversary, hosting a panel discussion, detailing services offered to the community. The Board will focus on revising its grant application process.

A Motion was made by Trustee Heilenbach to accept the Mental Health Board Report.

MOTION: Trustee Heilenbach

SECOND: Trustee Clarke

VOICE VOTE: Yes – Unanimous No - 0 Abstention - 0 MOTION CARRIED

SET DATE FOR NEXT TOWNSHIP ANNUAL MEETING

A Motion was made by Trustee Carroll to set the date for the next Annual Township Meeting to Tuesday, April 8, 2025 at 6:01 p.m.

MOTION: Trustee Carroll

SECOND: Adam Wilt

VOICE VOTE: Yes – Unanimous No - 0 Abstention - 0 MOTION CARRIED

ADJOURNMENT

There being no further business to transact, Trustee Clarke moved to adjourn the meeting at 6:30 p.m.

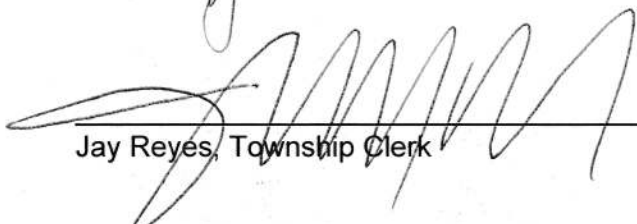
MOTION: Trustee Clarke

SECOND: Trustee Decosola

VOICE VOTE: Yes – Unanimous No - 0 Abstention - 0 MOTION CARRIED



Mary Jo Miller, Township Moderator



Jay Reyes, Township Clerk

4-9-2024