

Historic

Riverside Township

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Vera A. Wilt, Supervisor

Jay Reyes, Clerk

Frances Sitkiewicz, Assessor

Trustees

Mary Rob Clarke

Timothy Heilenbach

John P. Carroll, Jr.

Matthew J. Decosola

MINUTES OF THE SCHEDULED MEETING OF THE

RIVERSIDE TOWNSHIP BOARD OF TRUSTEES

HELD ON TUESDAY, APRIL 9, 2024

AT THE RIVERSIDE TOWNSHIP HALL, 27 RIVERSIDE ROAD, RIVERSIDE

CALL TO ORDER

Minutes of the Scheduled Meeting of the Riverside Township Board of Trustees, held on Tuesday, April 9, 2024, at the Riverside Township Hall located at 27 Riverside Road; Riverside, Illinois. The meeting was called to order by Supervisor Wilt at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Supervisor Vera Wilt, Clerk Jay Reyes, Trustee John Carroll, Trustee Mary Rob Clarke, Trustee Matt Decosola, Trustee Tim Heilenbach.

ABSENT:

ALSO PRESENT: Christine Carr, 101 E. Quincy St., Riverside, IL
Chris Straney, 101 E. Quincy St., Riverside, IL
David Schade, 475 Shenstone Road, Riverside, IL
Mary Jo Miller – Assessor's Office, 165 Bartram Road, Riverside, IL
Andrew Lutha – Deputy Clerk, 1133 South Blvd., Apt. 906, Oak Park, IL
Michael J. Hayes – Township Counsel, 332 Herrick Road, Riverside, IL

Therefore, Supervisor Wilt declared a quorum and opened the Scheduled Meeting for the transaction of business.

APPROVAL OF MINUTES

A Motion was made by Trustee Clarke to approve the March 12, 2024, Board Meeting Minutes.

MOTION: Trustee Clarke
SECOND: Trustee Decosola
ROLL CALL: Carroll – Yes; Clarke – Yes; Decosola – Yes; Heilenbach - Yes;
Supervisor Wilt - Yes
VOICE VOTE: Yes – 5 No - 0 Abstention - 0 MOTION CARRIED

A Motion was made by Trustee Heilenbach to approve the April 2, 2024, Board Meeting Minutes.

MOTION: Trustee Heilenbach
SECOND: Trustee Carroll
ROLL CALL: Carroll – Yes; Decosola – Yes; Heilenbach - Yes; Supervisor Wilt - Yes
VOICE VOTE: Yes – 4 No - 0 Abstention - 1 MOTION CARRIED

COMMUNICATIONS

Clerk Reyes read a thank you letter from Access to Care for their \$5,000 grant.

SUPERVISOR'S REPORT

Supervisor Wilt presented her report to the Board.

1) General and Emergency Assistance

Supervisor Wilt explained that she was working on 3 new cases for assistance and had 2 others since the last Board meeting, explaining that perhaps constituents were still struggling.

2) Air Conditioning System

Supervisor Wilt reported that the air conditioning system repair was completed, and an updated warrant was attached to the Board's packet.

3) IMRF

Supervisor Wilt reported that IMRF conducted a review of Township processes, and she had an interview last week with their representative who pointed out some errors in our reporting. She

noted that although the Board has a resolution from 2017 that indicates who is eligible for participation in IMRF, at the end of that year, IMRF changed the rules, and for elected officials to be eligible, they now require 1,000 hours per year, not a choice of 600 or 1,000 of work per year to become eligible for participation. That was not clearly communicated to the Township. The only person who is in the system now who would not have those hours has been grandfathered in. IMRF recently changed their administrative computer system, so the Township is already experiencing difficulties with the new system. The Township has not received their written conclusions yet, but when we do, we will have 2 weeks to respond. Some of the existing processes have been in effect for a long time, and although there have been trainings, the Township's accountants and auditors did not detect any problems.

4) RFP for Auditing Firm

Supervisor Wilt informed the Board that she did not receive any proposals for Township auditing business from her previous RFP, and does not yet have the engagement letter from current auditors.

5) Newsletter

Supervisor Wilt reported the latest newsletter was already at press when the Board had its Committee of the Whole discussion of the community partnerships, so an announcement was not in the latest publication. Residents should be receiving the newsletters soon, as they went to the post office yesterday.

6) Hauser Junior High Food Drive

Supervisor Wilt informed the Board that she attended Hauser Junior High's Food Drive kick-off last week, and they brought everything collected from the first week to the Township office last Friday. Instead of warehousing the cans in a POD behind the school this year, they are taking each week's collection to a different local pantry. The Township Food Pantry was first, the Little Food Pantry at Riverside Presbyterian Church will be the beneficiary this week, and Share Food Share Love in Brookfield will receive the collections next week.

7) Decennial Committee Efficiency Report

Supervisor Wilt indicated that she was in the process of finishing the compilation of the Township's efficiency committee's report to be delivered to the County later this month, which would be substantially ahead of statutory requirement.

8) Ad in Landmark Newspaper

Supervisor Wilt noted that the Township ad, listing township services, is in the RB Landmark's 2024 Answer Book, and provided a copy for the Board's review.

ASSESSOR'S REPORT

Mary Jo Miller, from the Township Assessor's Office, reported that there was no additional report.

TRUSTEE'S REPORT

Trustee Clarke reported that there would be a program on April 30th involving Senior Fraud at Riverside Township Hall. There would also be a Lobby Day on April 17th, with some bills, particularly HB 5050, being of primary concern. The bill would permit a county executive to dissolve local government entities without voter input.

She also noted that the TOC conference is scheduled for June 13th. Trustee Clarke also reported that the senior exercise classes are going well.

MENTAL HEALTH BOARD'S REPORT

Trustee Heilenbach reported that the Mental Health Board recently met at Helping Hand in Hodgkins to see how they provide for the residents of Riverside Township. They were impressed by their presentation. He also noted that on June 8th they would be in North Riverside for the Health and Wellness Fair. He noted that their financial condition was reported to the Township and the April Meeting would be held next week.

Supervisor Wilt reminded the group that the Township Shred event would also be on June 8th.

UNFINISHED BUSINESS

A) 2024-2025 Township Budget

- a. Present Budget Draft for Inspection
- b. Set Public Budget Hearing – Tuesday, May 14th at 6:45 p.m.

Supervisor Wilt reported on the status of the budget ordinance and its presentation for approximately 30 days for inspection.

A Motion was made by Trustee Carroll to post the proposed budget for inspection.

MOTION: Trustee Carroll

SECOND: Trustee Heilenbach

ROLL CALL: Carroll – Yes; Clarke – Yes; Decosola – Yes; Heilenbach - Yes;
Supervisor Wilt - Yes

VOICE VOTE: Yes – 5 No - 0 Abstention - 0 MOTION CARRIED

A Motion was made by Trustee Carroll to set a public budget hearing on May 14, 2024 at 6:45 p.m.

MOTION: Trustee Carroll

SECOND: Trustee Decosola

ROLL CALL: Carroll – Yes; Clarke – Yes; Decosola – Yes; Heilenbach - Yes;
Supervisor Wilt - Yes

VOICE VOTE: Yes – 5

No - 0

Abstention - 0 MOTION CARRIED

NEW BUSINESS

A) Approve New Community Partnership Application

Supervisor Wilt indicated that she had the Community Partnership Application, no longer to be called a grant application, for review and approval. She reminded the Board that impending renovations and related expenses should cause the Board to give applications greater scrutiny.

A Motion was made by Trustee Clarke to approve the new Community Partnership Application.

MOTION: Trustee Clarke

SECOND: Trustee Carroll

ROLL CALL: Carroll – Yes; Clarke – Yes; Decosola – Yes; Heilenbach - Yes;
Supervisor Wilt - Yes

VOICE VOTE: Yes – 5

No - 0

Abstention - 0 MOTION CARRIED

FYI

- A) FILE STATEMENT OF ECONOMIC INTERESTS - DEADLINE MAY 1ST
- B) LIONS CLUB CHICKEN DINNER - SUNDAY, APRIL 21ST, FROM NOON -5 PM
- C) SENIORS FRAUD AND COMMON SCAMS -TUESDAY, APRIL 30TH AT 10 AM
- D) NORTH RIVERSIDE SENIOR FAIR-THURSDAY, MAY 9TH, FROM 10 AM -NOON
- E) TOCC SPRING CONFERENCE-THURSDAY, JUNE 13TH

RECESS TO CLOSED SESSION

A Motion was made by Trustee Heilenbach to go into Closed session for the purpose of discussing employee-related compensation matters.

MOTION: Trustee Heilenbach

SECOND: Trustee Carroll

ROLL CALL: Carroll – Yes; Clarke – Yes; Decosola – Yes; Heilenbach - Yes;
Supervisor Wilt - Yes

VOICE VOTE: Yes – 5

No - 0

Abstention - 0 MOTION CARRIED

A) Salary Review for Township Employees

B) Adjourn Closed Session

RECONVENE OPEN SESSION

Supervisor Wilt reconvened the regularly scheduled meeting.

A Motion was made by Trustee Clarke to approve the recommendations of the Supervisor for employee compensation as discussed in Closed Session.

MOTION: Trustee Clarke

SECOND: Trustee Carroll

ROLL CALL: Carroll – Yes; Clarke – Yes; Decosola – Yes; Heilenbach - Yes;
Supervisor Wilt - Yes

VOICE VOTE: Yes – 5 No - 0 Abstention - 0 MOTION CARRIED

APPROVAL OF WARRANTS:

Trustee Heilenbach moved to authorize and ratify payment of the bills identified on the General Warrant for April 2024 in the amount of \$ 33,369.03.

MOTION: Trustee Heilenbach

SECOND: Trustee Carroll

ROLL CALL: Carroll – Yes; Clarke – Yes; Decosola – Yes; Heilenbach - Yes;
Supervisor Wilt - Yes

VOICE VOTE: Yes – 5 No - 0 Abstention - 0 MOTION CARRIED

Trustee Heilenbach moved to authorize and ratify payment of the Utility Warrant in the amount of \$1,588.61; Payroll Warrant in the amount of \$20,154.01; Health Warrant in the amount of \$3,166.14; General Assistance Warrant in the amount of \$6,369.89; Township Radio Players in the amount of \$200.00; and the Food Pantry Warrant in the amount of \$354.98.

MOTION: Trustee Heilenbach

SECOND: Trustee Decosola

ROLL CALL: Carroll – Yes; Clarke – Yes; Decosola – Yes; Heilenbach - Yes;
Supervisor Wilt - Yes

VOICE VOTE: Yes – 5 No - 0 Abstention - 0 MOTION CARRIED

PUBLIC COMMENT

Citizen David Schade asked questions related to Illinois General Assembly HB 5050. He also asked about the upcoming 150th anniversary the Village of Riverside was having. Finally, Mr. Schade asked questions related to bicycling in the dark and the danger presented.

ADJOURNMENT

There being no further business to transact, Trustee Decosola moved to adjourn the meeting at 8:03 p.m.

MOTION: Trustee Decosola

SECOND: Trustee Clarke

ROLL CALL: Carroll – Yes; Clarke – Yes; Decosola – Yes; Heilenbach - Yes;
Supervisor Wilt - Yes

VOICE VOTE: Yes – 5 No - 0 Abstention - 0 MOTION CARRIED

Vera A. Wilt, Township Supervisor

Jay Reyes, Township Clerk

4-9-2024