RIVERSIDE TOWNSHIP - BUDGET ORDINANCE 2024 - 2025

Budget and appropriation ordinance of Riverside Township, Cook County, Illinois, for fiscal year **April 1, 2024** through **March 31, 2025**.

Now, be it ordained by the Board of Trustees of Riverside Township, Cook County, Illinois **Section 1**: That the following budget containing an estimate of receipts and expenditures of Riverside Township, Cook County, Illinois be and the same is hereby adopted as the Budget of said Township for the fiscal year commencing **April 1, 2024** and ending **March 31, 2025**.

ESTIMATED RECEIPTS
GENERAL TOWN FUND

	Estimated Cash on Hand April 1, 2024		**$580,000.00**
	Estimate Revenues		
120	**Property Taxes - 2nd Half of 2023**	330,000.00	
120	**Property Taxes - 1st Half of 2024**	400,000.00	
410	**Personal Property Replacement Tax**	65,000.00	
470	**Rentals**	3,000.00	
471	**Other Income (Grants)**	20,000.00	
472	**Food Pantry**	4,000.00	
490	**Interest**	14,000.00	
	Total Estimated Revenues		836,000.00
	Total Estimated Funds Available		**1,416,000.00**

ESTIMATED EXPENDITURES

	Administration Division		
	Personnel Services - Salaries:		
1500	**Supervisor**	50,330.00	
1500	**Clerk**	14,720.00	
1500	**Assessor**	46,735.00	
1500	**Trustee *(4)***	25,135.00	
1500	**Office Staff**	90,000.00	
1500	**Custodial Staff**	60,000.00	
1510	**Hospitalization/Dental/Vision/Life Insurance**	32,000.00	
1520	**Social Security/Medicare**	28,000.00	
1521	**Unemployment Tax**	1,000.00	
1530	**IMRF**	30,000.00	
1535	**Worker's Compensation *(included in liability)***	0.00	
	Total Personnel Services		377,920.00

RIVERSIDE TOWNSHIP - BUDGET ORDINANCE 2024 - 2025

	Contractual Services		
1602	Building Maintenance	32,000.00	
1608	Equipment Maintenance	30,000.00	
1612	Liability Insurance	27,500.00	
1614	General Insurance	100.00	
1616	Communications	7,000.00	
1617	Town Programs	90,000.00	
1618	Utilities	9,000.00	
1620	Travel Expense	2,000.00	
1622	Postage	3,500.00	
1623	Website	1,000.00	
1624	Printing/Publishing	11,000.00	
1626	Accounting Services *(including payroll)*	41,000.00	
1627	Auditors - Annual Audit	12,000.00	
1630	Legal Services	21,000.00	
1632	Dues	2,300.00	
1634	Elections	200.00	
1635	Education/Seminars	1,500.00	
1636	Township Senior Citizens	35,000.00	
1641	Township Radio Players	6,000.00	
1642	Township Children's Theater	5,000.00	
1644	Access To Care GF	5,000.00	
1645	Youth Programs	20,000.00	
1650	Landscaping	3,000.00	
	Total Contractual		365,100.00
	Commodities		
1700	Office Supplies	6,000.00	
1710	Operating Supplies	5,500.00	
1740	Health Supplies	200.00	
1745	Food Pantry	11,000.00	
	Total Commodities		22,700.00
	Other Expenditures		
1655	Grants To GA	0.00	
	Total Other Expenditures		0.00
	Capital Additions & Improvements		
1900	Building *(Incl. Resv. for Roof Replacement)*	200,000.00	
1905	Equipment - Durable	33,000.00	
	Total Capital Additions		233,000.00
	Total for Administration Division		**998,720.00**

RIVERSIDE TOWNSHIP - BUDGET ORDINANCE 2024 - 2025

	Assessor's Division		
	Personnel Services		
2500	Office Salaries	65,000.00	
	Total Personnel Services		65,000.00
	Contractual Services		
2616	Telephone	4,500.00	
2620	Travel Expense	3,000.00	
2632	Dues	650.00	
2640	Education Seminars Registration Fees/Assessor	1,200.00	
2642	Education Seminars Registration Fees/Staff	2,400.00	
2648	Maintenance Equipment	5,000.00	
	Total Contractual Services		16,750.00
	Commodities		
2700	Office Supplies	1,500.00	
2715	Postage/Printing	500.00	
	Total Commodities		2,000.00
	Other Expenses		
2810	Equipment	6,600.00	
	Total Other Expenses		6,600.00
	Total for Assessor Division		**90,350.00**
	Road & Bridge Division		
	Contractual Services - Roads		
3600	Maintenance Roads	1,000.00	
3605	Maintenance Equipment	100.00	
3610	Lawn Care	100.00	
3615	Street Light	800.00	
3620	Weed Control	100.00	
3625	Salaries	100.00	
3630	Operating Supplies	100.00	
3635	Tree Removal	2,500.00	
	Total Contractual Services - Roads		4,800.00
	Contractual Services - Bridge		
3700	Bridge Repairs/Maintenance/Salaries	10,000.00	
3705	Hangers	1,000.00	
3710	Lights	500.00	
3715	Maintenance of Bridge Base	5,000.00	
3720	Bond Debt Service	80,000.00	
	Total Contractual Services - Bridge		96,500.00
	Total for Road & Bridge Division		**101,300.00**

RIVERSIDE TOWNSHIP - BUDGET ORDINANCE 2024 - 2025

Total Est. Expenditures for General Town Fund	**1,190,370.00**
Est. Cash Balance - General Town Fund - 3/31/25	**$225,630.00**

GENERAL ASSISTANCE FUND

	Estimated Cash On Hand		**$375,000.00**
	Property Taxes 2nd Half of 2023	**25,000.00**	
	Property Taxes 1st Half of 2024	**27,000.00**	
	Interest Income	**13,000.00**	
	GA Other Income	**0.00**	
	Grants From General Town Fund	**0.00**	
	GA Total Estimated Revenues		65,000.00
	GA Total Estimated Funds Available		**440,000.00**

ESTIMATED EXPENDITURES

Administration Division

Personnel Services

4000	**Social Worker *(CRC added)***	**15,000.00**	
	GA Total Personnel Services		15,000.00

Contractual Services

4616	**Telephone/Internet**	**500.00**	
4618	**Rent/Salaries**	**2,400.00**	
4620	**Travel**	**1,000.00**	
4625	**Education**	**1,000.00**	
4630	**Legal & Background Checks**	**3,000.00**	
4631	**Printing**	**1,000.00**	
4632	**Insurance**	**3,000.00**	
	GA Total Contractual Services		11,900.00

Commodities

4700	**Office Supplies**	**150.00**	
4710	**Operating Supplies**	**250.00**	
4715	**Equipment**	**250.00**	
4720	**Utilities**	**360.00**	
	GA Total Commodities		1,010.00
	GA Total for Administration Division		**27,910.00**

RIVERSIDE TOWNSHIP - BUDGET ORDINANCE 2024 - 2025

	Home Relief Division		
	Contractual Services		
4640	**Medical**	**10,000.00**	
4642	**Burial**	**10,000.00**	
4644	**Workfare**	**1,000.00**	
	HR Total Contractual Services		21,000.00
	Commodities		
4800	**Flat Grant Aid**	**110,000.00**	
4801	**Emergency Assistance**	**60,000.00**	
4802	**Cash Assistance**	**3,000.00**	
4810	**Transit Travel**	**3,000.00**	
	HR Total Commodities		176,000.00
	HR Total Division		**197,000.00**
	GA Miscellaneous		
4915	**Dues/Meetings**	**1,500.00**	
	GA Total Miscellaneous		1,500.00
	Total Est. Expenditures for General Assistance Fund		**226,410.00**
	Est. Cash Balance - General Assistance Fund - 3/31/25		**$213,590.00**

COMMUNITY MENTAL HEALTH FUND

Estimated Balance Forward		**$217,022.11**
ESTIMATED REVENUES		
Property Taxes	**751,081.00**	
Interest Income	**3,500.00**	
Total Estimated Revenues		754,581.00
Estimated Funds Available		**971,603.11**

RIVERSIDE TOWNSHIP - BUDGET ORDINANCE 2024 - 2025

ESTIMATED EXPENDITURES

Administrative Services		
Secretarial	**5,400.00**	
Legal/Audit/Banking Fees	**1,000.00**	
Public Seminars/Training	**500.00**	
Purchased Services	**300.00**	
Total Administrative Services		7,200.00
Contractual Services		
Organization Dues	**2,500.00**	
Consulting Services	**11,500.00**	
Travel/Meetings	**2,000.00**	
Total Contractual Services		16,000.00
Commodities		
Office Supplies	**100.00**	
Publishing/Printing	**3,000.00**	
Postage	**100.00**	
Total Commodities		3,200.00
Miscellaneous		
Scholarships & Community Assistance	**2,000.00**	
Agency Fundraisers	**16,000.00**	
Contingencies	**2,500.00**	
Total Miscellaneous		20,500.00
Grants To Agencies		
Pillars	**303,696.00**	
Helping Hand Center	**190,645.00**	
Community Support Services	**55,825.00**	
Aging Care Connections	**78,266.00**	
Total Grants to Agencies		628,432.00
Discretionary Grants/New Initiatives	**135,000.00**	
Special Recreation Support	**7,500.00**	
Total Other Grants		142,500.00
Obligated Reserve	**73,604.88**	
Total Obligated Reserve		73,604.88
Total Estimated Expenditures		**891,436.88**
Est. Cash Balance - Mental Health Fund - 3/31/25		**$80,166.23**

RIVERSIDE TOWNSHIP - BUDGET ORDINANCE 2024 - 2025

Section 2: That there is hereby appropriated for the use of this Township for the fiscal year the following amount:

From the Town Fund, a total of	**$1,190,370.00**
From the General Assistance Fund, a total of	**$226,410.00**
From the Community Mental Health Fund, a total of	**$891,436.88**

such total being divided among the several objects and purposes, specified and enumerated in the particular amounts stated respectively in Section 1 above, and said statement in Section 1 hereof entitled Estimated Expenditures (Constituting the appropriation for the fiscal year **April 1, 2024** through **March 31, 2025**, as provided in Section 2 of this Ordinance) is hereby incorporated by reference as part of this Section 2, with the same effect as if said statement were repeated in its entirety; and that this Section shall be and is the Annual Appropriation Ordinance of this District, passed by the Town Board as required by law, and shall be in full force and effect from and after this date.

Section 3: That all unexpended balances of any items for which an appropriation is made by this Budget and Appropriation Ordinance may be expended in making up an insufficiency or deficit in any item or items within the same fund for which an appropriation is made by this Ordinance.

Adopted this 14 day of MAY, **2024** by the Town Board of the Township of Riverside in the County of Cook, State of Illinois, in meeting assembled.

Vera A. Wilt

Vera A. Wilt, *Township Supervisor*

Vote:
AYES 5 **NAYS** 0 .

Jay Reyes, *Township Clerk*