

Historic

Riverside Township

27 Riverside Road - Riverside, IL 60546

Township - (708) 442-4400

Fax - (708) 447-0302

Assessor - (708) 447-7700

Fax - (708) 447-6442

www.riversidetownship.org



Vera A. Wilt, Supervisor
Jay Reyes, Clerk
Frances Sitkiewicz, Assessor

Trustees

Mary Rob Clarke
Timothy Heilenbach
John P. Carroll, Jr.
Matthew J. Decosola

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE

RIVERSIDE TOWNSHIP BOARD OF TRUSTEES

HELD ON TUESDAY, FEBRUARY 6, 2024

AT THE RIVERSIDE TOWNSHIP HALL, 27 RIVERSIDE ROAD, RIVERSIDE

CALL TO ORDER

Minutes of the Committee of the Whole Meeting of the Riverside Township Board of Trustees, held on Tuesday, February 6, 2024, at the Riverside Township Hall located at 27 Riverside Road, Riverside, Illinois. The meeting was called to order by Supervisor Wilt at 6:30 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL OF THE COMMITTEE

PRESENT: Supervisor Vera Wilt, Clerk Jay Reyes, Trustee Mary Rob Clarke, Trustee John Carroll, Trustee Matt Decosola, and Trustee Tim Heilenbach.

ABSENT:

ALSO PRESENT:

Therefore, Supervisor Wilt declared a quorum and opened the Committee of the Whole Meeting for the transaction of business.

NEW BUSINESS

A) Discussion of the 2024-2025 Township Budget.

Supervisor Wilt introduced the draft budget and made reference to proposed changes. She indicated that many of the budget assumptions were based on a projection of last year's budget since data from revenue was not available yet. She anticipated approximately \$732,000 in revenue but noted that the difference in fiscal year and calendar year budgeting between the county and township made it difficult to anticipate actual revenue.

Trustee Clarke and others discussed the property tax and personal property replacement tax that is allocated to the Township by the State and County. Trustee Decosola asked about earmarking revenue from PPRT for capital improvements. Supervisor Wilt indicated that she would like to do that.

Supervisor Wilt reported that the budget line item for rentals had increased with additional rental income. She explained that capital improvements and deferred maintenance needed to be addressed in order to continue rentals.

The Board discussed the anticipated need for roof and other repairs and the specifications of such repairs. In addition, the Board discussed the historic preservation component of the repairs, the scope of the work, and the need to bid the work.

The Board further discussed the repayment of the bridge repairs and maintenance.

Supervisor Wilt continued her review of the draft and made reference to Township programs and their future budgeting. She expressed concern about grant requests and ensuring that the approvals were for the benefit of the core function of the Township.

Trustee Decosola asked various questions related to the allocation of funds for local not for profit organizations and the use of earmarked funds.

Supervisor Wilt continued to explain the need for funding the construction service line items and the purchase of additional replacement chairs and tables. She further discussed minor additional changes to other line items.

Supervisor Wilt explained that it would be necessary to prioritize the Township's budget now to address various building and related repairs and it would be necessary to scrutinize budget allocations to accommodate the additional repairs.

Supervisor Wilt explained that she would review the structure of community partnerships and seek legal guidance for her ability to move their funding in the existing line item structure.

1. Community Partnerships

Supervisor Wilt reiterated her above comments related to community partnerships and her desire to explore moving budgetary line items to better reflect their assignment.

2. Contracts with Vendors

Supervisor Wilt reported that her and Trustee Clarke had a prior conversation with a township vendor related to billing practices and the contractor's use of individuals to provide services to the Township. Trustee Clarke asked if the Township would be agreeable to allow the contractor to substitute individuals in the providing of their

services. Supervisor Wilt indicated that the Township would be agreeable to explore the possibility of allowing substitutions.

ADJOURNMENT

There being no further business to transact, Trustee Clarke moved to adjourn the meeting at 8:01 p.m.

MOTION: Trustee Clarke

SECOND: Trustee Decosola

ROLL CALL: Trustee Carroll - Yes; Clarke - Yes; Decosola – Yes; Heilenbach - Yes; Supervisor Wilt – Yes.

VOICE VOTE: Yes – 5 No - 0 Abstention - 0 MOTION CARRIED

Vera A. Wilt, Township Supervisor

Jay Reyes, Township Clerk

2-6-2024