

Historic

Riverside Township

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www.riversidetownship.org



Vera A. Wilt, *Supervisor*
Michael C. Dropka, *Clerk*
Frances Sitkiewicz, *Assessor*

Trustees

Liane J. Blauw
Mary Rob Clarke
Timothy Heilenbach
John P. Carroll, Jr.

RIVERSIDE TOWNSHIP 2022 - 2023 APPLICATION FOR GRANT FUNDING

The Riverside Township Board will review requests for funding from non-profit community organizations on a quarterly basis. It may also consider public safety or community support grants to government taxing bodies, as permissible by law. Requests will be reviewed quarterly, at regular board meetings, specifically on: **May 11, 2022, August 10, 2022, November 9, 2022 and February 8, 2023**. If the consideration is re-scheduled for a special meeting other than the regular board meeting, applicants will be notified of the new meeting date.

The Township board reserves the right to limit the amount of grant money available to any individual organization. Any grants to governmental taxing bodies or their subsidiaries, such as libraries, schools or public safety organizations, must serve the residents of the township, and will only be granted through a direct purchase of the items by the Township. If your organization is such an entity, please complete the second page, "*Indemnification*" portion of the application.

It is your duty to determine the timing appropriate to your grant request. If you fail to submit a request in a timely fashion, you will forfeit the opportunity to receive timely funding. Requests must be received by the Township no later than 1 week prior to the grant consideration meeting (see meeting dates above). Due to the limited availability of funds, an organization which meets eligibility requirements shall not receive more than two (2) grants per fiscal year.

NOTE: Notwithstanding past experience, there is no guarantee that future requests will be approved. Former recipients may be asked for an accounting of past grants. An incomplete application will be considered unqualified for funding. Be sure to specify the payee on the form, both name and address, and please understand that these checks are issued to organizations, not individuals. If you need additional space, use a separate page and you are encouraged to attach supplementary information. Additional information may be requested upon review of your application, but please provide detailed responses to the questions in the application. **You are strongly encouraged to have a representative present at the meeting to answer any questions.**

A copy of the Riverside Township Grant Application may also be found on our website at: <http://riversidetownship.org/resident-services/township-grant-funding/>. Completed grant forms can be dropped off at or mailed to the Township Office, or emailed to: supervisor@riversidetownship.org.

Vera A. Wilt
Riverside Township Supervisor

RIVERSIDE TOWNSHIP GRANT APPLICATION
(Effective April 1, 2022 through March 31, 2023)

Name of Organization: _____

Address: _____

Phone Number: _____ Fax Number: _____ E-Mail: _____

Website of Organization: _____

Legal form of entity: _____ 501(c)(3) - Provide your letter from IRS.
- IL Not for Profit; provide certificate of Good Standing or a status screen shot from:
http://www.cyberdriveillinois.com/departments/business_services/corp.html

Provide a Description of the Organization and its mission:

Please provide the names and contact information of the officers and directors of your organization:

Amount of Grant Requested: \$ _____

Grant Check is written to the organization: _____

Please provide a detailed description of how your organization would allocate the funding from Riverside Township, if awarded. Attach information, brochures, etc., regarding event or services to be provided. Attach budget information or financial statement for your organization to assist the board in evaluating the need and accountability of the applicant.

Specify anticipated benefits to Township residents (include an estimate of the number of Riverside Township residents to be served): _____

Date Applicant's Signature and Title

It is strongly encouraged to have a representative present at the meeting to answer any questions.

The following indemnification paragraph is to be completed when grant funds are used by Riverside Township to purchase item(s) on behalf of the grantee.

_____, recipient of _____,
(grantee) (item(s) purchased)
purchased through grant funds by Riverside Township on our behalf, shall fully indemnify, hold harmless and defend Riverside Township and its officers, agents and employees from and against all claims, demands, actions, suits, damages, liabilities, losses, settlements, judgments, costs and expenses which arise out of the use of _____
_____. _____ acknowledges that
(item(s) purchased) (grantee)
upon receipt of _____ from Riverside Township, _____
(item(s) purchased)
_____ becomes the owner of the property and assumes all liability and maintenance for the
(grantee)
property. Further, _____ acknowledges that Riverside Township did not have any
(grantee)
ownership interest in _____ before _____
(item(s) purchased) (item(s) purchased)
_____ were transferred to _____.
(grantee)

This paragraph generally applies to requests from municipalities, fire and police departments, libraries, etc.

Date

Applicant's Signature and Title

FOR OFFICE USE ONLY

GRANTS AWARDED IN PREVIOUS YEARS

2022 \$ _____

2021 \$ _____

2020 \$ _____

2019 \$ _____

2018 \$ _____

2017 \$ _____

2022-23 Grant Approved by Township Board on _____ Amount \$ _____

2022-23 Grant Denied by Township Board on _____

Supervisor