# RIVERSIDE TOWNSHIP - BUDGET ORDINANCE 2021-2022

Budget and appropriation ordinance of Riverside Township, Cook County, Illinois.
For fiscal year **April 1, 2021** through **March 31, 2022**.

Now, be it ordained by the Board of Trustees of Riverside Township, Cook County, Illinois
**Section 1:** That the following budget containing an estimate of receipts and expenditures of Riverside Township, Cook County, Illinois be and the same is hereby adopted as the Budget of said Township for the fiscal year commencing **April 1, 2021** and ending **March 31, 2022**.

## ESTIMATED RECEIPTS
## GENERAL TOWN FUND

| | | | |
|---|---|---|---|
| | **Estimated Cash on Hand April 1, 2021** | | **$582,000.00** |
| | **Estimate Revenues** | | |
| **120** | **Property Taxes 2nd Half** | **265,500.00** | |
| **120** | **Property Taxes 1st Half** | **295,000.00** | |
| **470** | **Rentals** | **1,000.00** | |
| **471** | **Other Income *(sponsors)*** | **2,000.00** | |
| **472** | **Food Pantry** | **6,000.00** | |
| **410** | **Personal Property Replacement Tax** | **31,000.00** | |
| **490** | **Interest** | **2,200.00** | |
| | **Total Estimated Revenues** | | 602,700.00 |
| | **Total Estimated Funds Available** | | **1,184,700.00** |

## ESTIMATED EXPENDITURES

| | | | |
|---|---|---|---|
| | **Administration Division** | | |
| | **Personnel Services - Salaries:** | | |
| **1500** | **Supervisor** | **49,800.00** | |
| **1500** | **Clerk** | **15,520.00** | |
| **1500** | **Assessor** | **40,408.00** | |
| **1500** | **Trustee *(4)*** | **25,000.00** | |
| **1500** | **Office Staff** | **104,000.00** | |
| **1500** | **Custodial Staff** | **55,000.00** | |
| **1510** | **Hospitalization/Dental/Vision/Life Insurance** | **18,000.00** | |
| **1520** | **Social Security/Medicare** | **25,000.00** | |
| **1521** | **Unemployment Tax** | **1,000.00** | |
| **1530** | **IMRF** | **32,000.00** | |
| **1535** | **Worker's Compensation *(included in liability)*** | **0.00** | |
| | **Total Personnel Services** | | 365,728.00 |

# RIVERSIDE TOWNSHIP - BUDGET ORDINANCE 2021-2022

| | | | |
|---|---|---|---|
| | **Contractual Services** | | |
| 1626 | Accounting Services *(including payroll)* | 40,000.00 | |
| 1627 | Auditors - Annual Audit | 9,000.00 | |
| 1602 | Building Maintenance | 25,000.00 | |
| 1632 | Dues | 1,500.00 | |
| 1635 | Education/Seminars | 1,200.00 | |
| 1634 | Elections | 500.00 | |
| 1608 | Equipment Maintenance | 30,000.00 | |
| 1614 | General Insurance | 500.00 | |
| 1650 | Landscaping | 1,800.00 | |
| 1630 | Legal Services | 20,000.00 | |
| 1612 | Liability Insurance | 28,000.00 | |
| 1622 | Postage | 6,000.00 | |
| 1623 | Website | 11,000.00 | |
| 1624 | Printing/Publishing | 13,000.00 | |
| 1636 | Township Senior Citizens | 20,000.00 | |
| 1616 | Communications | 10,000.00 | |
| 1617 | Town Programs | 105,000.00 | |
| 1620 | Travel Expense | 3,000.00 | |
| 1618 | Utilities ** | 7,000.00 | |
| 1641 | Township Radio Players | 6,000.00 | |
| 1642 | Township Children's Theater | 5,000.00 | |
| 1644 | Access To Care GF | 5,000.00 | |
| 1645 | Youth Programs | 25,000.00 | |
| | Total Contractual | | 373,500.00 |
| | **Commodities** | | |
| 1700 | Office Supplies | 6,000.00 | |
| 1710 | Operating Supplies | 5,000.00 | |
| 1740 | Health Supplies | 1,000.00 | |
| 1745 | Food Pantry | 10,000.00 | |
| | Total Commodities | | 22,000.00 |
| | **Other Expenditures** | | |
| 1655 | Grants To GA | 10.00 | |
| | Total Other Expenditures | | 10.00 |
| | **Capital Additions & Improvements** | | |
| 1900 | Building - incl. Res. for roof replacement by 2023 | 250,000.00 | |
| 1905 | Equipment - Durable | 10,000.00 | |
| | Total Capital Additions | | 260,000.00 |
| | Total for Administration Division | | **1,021,238.00** |

# RIVERSIDE TOWNSHIP - BUDGET ORDINANCE 2021-2022

## Assessor's Division

| | | | |
|---|---|---|---|
| | **Personnel Services** | | |
| 2500 | Office Salaries | 47,000.00 | |
| | Total Personnel Services | | 47,000.00 |
| | **Contractual Services** | | |
| 2648 | Maintenance Equipment | 5,000.00 | |
| 2616 | Telephone | 4,200.00 | |
| 2620 | Travel Expense | 3,000.00 | |
| 2632 | Dues | 600.00 | |
| 2640 | Education Seminars Registration Fees/Assessor | 1,200.00 | |
| 2642 | Education Seminars Registration Fees/Staff | 1,400.00 | |
| | Total Contractual Services | | 15,400.00 |
| | **Commodities** | | |
| 2700 | Office Supplies | 1,200.00 | |
| 2715 | Postage/Printing | 1,000.00 | |
| | Total Commodities | | 2,200.00 |
| | **Other Expenses** | | |
| 2810 | Equipment | 6,000.00 | |
| 2805 | Automobile Expense | 500.00 | |
| | Total Other Expenses | | 6,500.00 |
| | Total for Assessor Division | | **71,100.00** |

## Road & Bridge Division

| | | | |
|---|---|---|---|
| | **Contractual Services - Roads** | | |
| 3600 | Maintenance Roads | 1,000.00 | |
| 3605 | Maintenance Equipment | 1,000.00 | |
| 3610 | Lawn Care | 250.00 | |
| 3615 | Street Light | 1,000.00 | |
| 3620 | Weed Control | 100.00 | |
| 3625 | Salaries | 100.00 | |
| 3630 | Operating Supplies | 250.00 | |
| 3635 | Tree Removal | 2,000.00 | |
| | Total Contractual Services - Roads | | 5,700.00 |
| | **Contractual Services - Bridge** | | |
| 3700 | Bridge Repairs/Maintenance/Salaries | 60,000.00 | |
| 3705 | Hangers | 5,000.00 | |
| 3710 | Lights | 500.00 | |
| 3715 | Maintenance of Bridge Base | 10,000.00 | |
| | Total Contractual Services - Bridge | | 75,500.00 |
| | Total for Road & Bridge Division | | **81,200.00** |

# RIVERSIDE TOWNSHIP - BUDGET ORDINANCE 2021-2022

| | |
|---|---|
| Total Est. Expenditures for General Town Fund | 1,173,538.00 |
| Est. Cash Balance - General Town Fund - 3/31/22 | $11,162.00 |

## GENERAL ASSISTANCE FUND

| | | | |
|---|---|---|---|
| | Estimated Cash On Hand | | $385,000.00 |
| | Property Taxes 2nd Half | 36,000.00 | |
| | Property Taxes 1st Half | 35,000.00 | |
| | Interest Income | 750.00 | |
| | GA Other Income / Grants | 0.00 | |
| | Grants From General Town Fund | 10.00 | |
| | GA Total Estimated Revenues | | 71,760.00 |
| | GA Total Estimated Funds Available | | 456,760.00 |

## ESTIMATED EXPENDITURES

| | | | |
|---|---|---|---|
| | Administration Division | | |
| | Personnel Services | | |
| 4000 | Social Worker *(CRC added)* | 7,500.00 | |
| | GA Total Personnel Services | | 7,500.00 |
| | Contractual Services | | |
| 4616 | Telephone/DSL | 500.00 | |
| 4618 | Rent/Salaries | 2,000.00 | |
| 4620 | Travel | 1,000.00 | |
| 4625 | Education | 1,000.00 | |
| 4630 | Legal | 2,000.00 | |
| 4631 | Printing | 500.00 | |
| 4632 | Insurance | 3,000.00 | |
| | GA Total Contractual Services | | 10,000.00 |
| | Commodities | | |
| 4715 | Equipment | 250.00 | |
| 4700 | Office Supplies | 125.00 | |
| 4710 | Operating Supplies | 125.00 | |
| 4720 | Utilities | 100.00 | |
| | GA Total Commodities | | 600.00 |
| | GA Total for Administration Division | | 18,100.00 |

# RIVERSIDE TOWNSHIP - BUDGET ORDINANCE 2021-2022

| | | | | |
|---|---|---|---|---|
| | **Home Relief Division** | | | |
| | **Contractual Services** | | | |
| **4640** | **Medical** | | **10,000.00** | |
| **4642** | **Burial** | | **5,000.00** | |
| **4644** | **Workfare** | | **1,000.00** | |
| | | **HR Total Contractual Services** | | 16,000.00 |
| | **Commodities** | | | |
| **4800** | **Flat Grant Aid** | | **72,000.00** | |
| **4801** | **Emergency Assistance** | | **35,000.00** | |
| **4802** | **Cash Assistance** | | **1,000.00** | |
| **4810** | **Transit Travel** | | **1,000.00** | |
| | | **HR Total Commodities** | | 109,000.00 |
| | | **HR Total Division** | | **125,000.00** |
| | **GA Miscellaneous** | | | |
| **4915** | **Dues/Meetings** | | **500.00** | |
| | | **GA Total Miscellaneous** | | 500.00 |
| | | **Total Est. Expenditures for General Assistance Fund** | | **143,600.00** |
| | | **Est. Cash Balance - General Assistance Fund - 3/31/22** | | **$313,160.00** |

## COMMUNITY MENTAL HEALTH FUND

| | | |
|---|---|---|
| **Estimated Balance Forward** | | **$589,627.00** |
| **ESTIMATED REVENUES** | | |
| **Property Taxes** | **646,871.00** | |
| **Interest Income** | **300.00** | |
| **Total Estimated Revenues** | | 647,171.00 |
| **Estimated Funds Available** | | **1,236,798.00** |

# RIVERSIDE TOWNSHIP - BUDGET ORDINANCE 2021-2022

## ESTIMATED EXPENDITURES

| | | |
|---|---|---|
| **Administrative Services** | | |
| **Secretarial** | **5,400.00** | |
| **Legal/Audit/Banking Fees** | **1,000.00** | |
| **Public Seminars/Training** | **500.00** | |
| **Purchased Services** | **300.00** | |
| **Total Administrative Services** | | 7,200.00 |
| **Contractual Services** | | |
| **Organization Dues** | **2,500.00** | |
| **Consulting Services** | **11,000.00** | |
| **Travel/Meetings** | **2,000.00** | |
| **Total Contractual Services** | | 15,500.00 |
| **Commodities** | | |
| **Office Supplies** | **100.00** | |
| **Publishing/Printing** | **2000.00** | |
| **Postage** | **100.00** | |
| **Total Commodities** | | 2,200.00 |
| **Miscellaneous** | | |
| **Scholarships & Community Assistance** | **4,000.00** | |
| **Agency Fundraisers** | **10,000.00** | |
| **Contingencies** | **2,500.00** | |
| **Total Miscellaneous** | | 16,500.00 |
| **Grants To Agencies** | | |
| **Pillars** | **303,696.00** | |
| **Helping Hand Center** | **190,645.00** | |
| **Community Support Services** | **55,825.00** | |
| **Aging Care Connections** | **74,530.00** | |
| **Total Grants to Agencies** | | 624,696.00 |
| **Discretionary Grants/New Initiatives** | **152,437.00** | |
| **Special Recreation Support** | **10,000.00** | |
| **Total Other Grants** | | 162,437.00 |
| **Obligated Reserve** | **408,265.00** | |
| **Total Obligated Reserve** | | 408,265.00 |
| **Total Estimated Expenditures** | | **1,236,798.00** |
| **Est. Cash Balance - Mental Health Fund - 3/31/22** | | **$0.00** |

# RIVERSIDE TOWNSHIP - BUDGET ORDINANCE 2021-2022

**Section 2:** That there is hereby appropriated for the use of this Township for the fiscal year the following amount:

| | |
|---|---|
| From the Town Fund, a total of | $1,173,538.00 |
| From the General Assistance Fund, a total of | $143,600.00 |
| From the Community Mental Health Fund, a total of | $1,236,798.00 |

such total being divided among the several objects and purposes, specified and enumerated in the particular amounts stated respectively in Section 1 above, and said statement in Section 1 hereof entitled Estimated Expenditures (Constituting the appropriation for the fiscal year **April 1, 2021** through **March 31, 2022**, as provided in Section 2 of this Ordinance) is hereby incorporated by reference as part of this Section 2, with the same effect as if said statement were repeated in its entirety; and that this Section shall be and is the Annual Appropriation Ordinance of this District, passed by the Town Board as required by law, and shall be in full force and effect from and after this date.

**Section 3:** That all unexpended balances of any items for which an appropriation is made by this Budget and Appropriation Ordinance may be expended in making up an insufficiency or deficit in any item or items within the same fund for which an appropriation is made by this Ordinance.

Adopted this 8th day of June, **2021** by the Town Board of the Township of Riverside in the County of Cook, State of Illinois, in meeting assembled.

Vera A. Wilt

Vera A. Wilt, *Township Supervisor*

**Vote:**
**AYES** 5 **NAYS** 0 .

Michael C. Dropka, *Township Clerk*