

Historic

# Riverside Township

• Riverside Road • Riverside, IL 60546

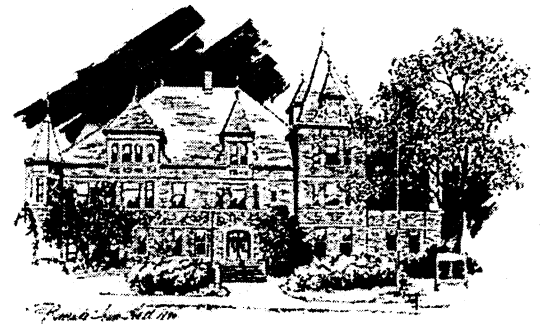
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*Serving since 1870*



Vera A. Wilt, Supervisor  
Liane J. Blauw, Clerk  
Frances Sitkiewicz, Assessor

Trustees

Mary Rob Clarke  
Michael C. Dropka  
Timothy Heilenbach  
Tom Lupfer

## Minutes of Township of Riverside Board of Trustees' Meeting March 12<sup>th</sup>, 2019

Supervisor Vera A. Wilt called the Riverside Township Board of Trustees' Meeting to order at 7:00 PM on Tuesday, March 12<sup>th</sup>, 2019. Trustee Dropka led the Pledge of Allegiance. There was a moment of silence for the officer who was killed in Rockford this week. May he rest in peace. Roll Call showed the following Board members present: Clerk Liane J. Blauw, Trustees Mary Rob Clarke, Michael C. Dropka, Timothy Heilenbach, Tom Lupfer and Supervisor Vera A. Wilt.

**Visitors:** Lauren Lendman 177 Woodside, Riverside  
Tina Rounds Beds Plus, 9601 Ogden, La Grange  
Ashley Presser 228 Herrick, Riverside

**Approval of Minutes - February 12<sup>th</sup>, 2019 Board of Trustees' Meeting** – Motion was made by Trustee Clarke and seconded by Trustee Heilenbach to approve the Minutes of the February 12<sup>th</sup>, 2019 Board of Trustees' Meeting. Roll Call Vote: All Ayes heard; no Nays. Motion carried.

### Communications

A thank you note was received for Supervisor Wilt from Hauser for attending their food drive.

A thank you letter was received from Angela Curran, President and CEO of Pillars Community Health for supporting their 2019 Ball with a gift of \$230.00.

### **Supervisor's Report**

- The building has been dried out. The Township side of the building will require some repairs, particularly in the front stairwell.
- The budget is a work in progress; it is in the packet.
- The exercise classes have been getting a larger turnout as a result of the mail communication to seniors.
- Three Township officials attended the Hauser food drive.

**Visitors' Remarks** – None

### **Trustees' Report**

Trustee Clarke reported that tomorrow is the senior social.

Trustee Dropka noted that he is putting together a proposal for an event to raise awareness of the Township's food pantry and is hoping to have it ready for the May meeting.

**Mental Health Board Report** – Trustee Heilenbach noted that Mental Health Board has been very busy; NAMI has begun training first responders on mental health issues; more information regarding the program for WSSRA will be available at the next meeting; there will be an information manager available at the Township Hall to help people with resources for mental health help.

### **Unfinished Business**

- A) BEDS Plus Care - Grant** – Tina Rounds was in attendance to answer questions. **Motion** was made by Trustee Clarke and seconded by Trustee Lupfer to approve the \$5,000 grant request to BEDS Plus Care, Inc. to serve Township residents seeking emergency assistance, homelessness prevention and housing assistance. Roll Call Vote: Ayes: Clarke, Dropka, Heilenbach, Lupfer and Wilt. Nays: None. Motion carried.
- B) Discussion of 2019-2020 Township Budget** – A draft of the budget was in the packet. **Motion** was made by Trustee Clarke and seconded by Trustee Lupfer to recommend the adoption of the budget and place it for public inspection. Roll Call Vote: Ayes: Clarke, Dropka, Heilenbach, Lupfer and Wilt. Nays: None. Motion carried.
- C) Proposals for Installation of Building-Wide Wi-Fi** – **Motion** was made by Trustee Lupfer and seconded by Trustee Clarke to approve the 3-year cloud subscription bid at \$7,503.94 from Versatile Computer Services. Roll Call Vote: Ayes: Clarke, Heilenbach, Lupfer and Wilt. Nays: None. Abstain: Dropka. Motion carried.
- D) Participation in Cook County Township Day** – **Motion** was made by Trustee Heilenbach and seconded by Trustee Clarke to participate in Township Day and to

accept the bid from Midway Document Destruction in the amount of \$380.00 from 1:00 PM to 4:00 PM on June 15<sup>th</sup> to have a shredding event at Hauser Junior High School in the back parking lot as well as Working Bikes donations at the same time and possibly additional events. Roll Call Vote: Ayes: Clarke, Dropka, Heilenbach, Lupfer and Wilt. Nays: None. Motion carried.

- E) Discussion Regarding Township Legal Counsel** – The Trustees would like to have proposals include the cost for having a representative attend each Township Board of Trustees meeting.

### New Business

- A) Approval of Room Request for Special Use - Junior Woman's Brew Cruise** – Lauren Lendman and Ashley Presser were in attendance to answer questions. **Motion** was made by Trustee Dropka and seconded by Trustee Heilenbach to approve the room request for special use by the Riverside Junior Woman's Charity Brew Cruise event. Roll Call Vote: Ayes: Clarke, Dropka, Heilenbach, Lupfer and Wilt. Nays: None. Motion carried.
- B) Approval and Adoption of Annual Town Meeting Agenda** – **Motion** was made by Trustee Heilenbach and seconded by Trustee Lupfer to approve and adopt the Riverside Township Annual Town Meeting Agenda for the Annual Meeting to be held on April 9<sup>th</sup>, 2019. Roll Call Vote: All Ayes heard; no Nays. Motion carried.
- C) Township Newsletter - Spring 2019** – Working Bikes.org will be added to the events on Township Day, June 15<sup>th</sup>. Any other additions or changes should be given to Supervisor Wilt by tomorrow. Andrew Lutha was complimented for doing a nice job on the Newsletter.
- D) Lions Club Chicken Dinner - Place Mat Ad** – **Motion** was made by Trustee Dropka and seconded by Trustee Heilenbach to purchase two ads for a total of \$100.00. Roll Call Vote: Ayes: Clarke, Dropka, Heilenbach, Lupfer and Wilt. Nays: None. Motion carried.
- E) Riverside Independence Day Parade Application** – **Motion** was made by Trustee Clarke and seconded by Trustee Heilenbach to Participate in the Riverside Independence Day Parade. All Ayes heard; no Nays. Motion carried. Remaining from last year are 1,550 fans and 432 beads. 3,000 fans were ordered last year. The beads were not ordered last year but were left-overs. It was decided to order more fans and beads.
- F) Discussion Regarding 125<sup>th</sup> Anniversary of Town Hall Building** – A committee will be formed to plan this event along with the event listed below in item G).

**G) Discussion Regarding 150<sup>th</sup> Anniversary of Township Next Year** – See above item F); the committee will be formed to plan both of these events for next year.

**H) Budgetary Transfer - General Assistance – Motion** was made by Trustee Heilenbach and seconded by Trustee Clarke to approve the budgetary transfer of appropriations within the General Assistance Budget in the amounts of \$125.00 to be moved from Operating Supplies and \$250.00 from Equipment; both to be transferred to Office Supplies. All Ayes heard; no Nays. Motion carried.

#### **FYI**

**A) Aging Well Month Kick-Off Luncheon - May 1<sup>st</sup> at 11:00 am** – There are tickets for six seats available for the luncheon.

**B) North Riverside Senior Fair - May 16<sup>th</sup> from 10:00 am until 12:00 noon** – Supervisor Wilt ordered retractable tape measures to hand out at the event. Trustee Clarke will attend the event with Supervisor Wilt.

**C) North Riverside Golf Outing** – This event will be held on Monday, June 10<sup>th</sup> and will be on the Agenda next month.

#### **Approval of Warrants**

Trustee Heilenbach **moved** that the Board authorize and ratify payment of the bills identified on the General Warrant March 2019 in the amount of \$12,469.00, as presented to the Board this 12<sup>th</sup> day of March 2019, seconded by Trustee Clarke. Roll Call Vote: Ayes: Clarke, Dropka, Heilenbach, Lupfer and Wilt. Nays: None. Motion carried.

A **motion** was made by Trustee Heilenbach and seconded by Trustee Lupfer that the Board ratify and authorize payment of the amounts indicated on the following warrants:


- 1) Utility Warrant March 2019 in the amount of \$2,182.35;
- 2) Payroll Warrant March 2019 in the amount of \$17,285.56;
- 3) Health Warrant March 2019 in the amount of \$1,693.58;
- 4) Grants March 2019 in the amount of \$13,400.00;
- 5) Petty Cash March 2019 in the amount of \$130.09;
- 6) General Assistance Warrant March 2019 in the amount of \$1,300.00;
- 7) Township Radio Players Warrant March 2019 in the amount of \$200.00; and
- 8) Food Pantry Warrant March 2019 in the amount of \$137.18;

all of the above as presented to the Board this 12<sup>th</sup> day of March 2019.

Roll Call Vote was taken on the warrants listed above. Ayes: Clarke, Dropka, Heilenbach, Lupfer and Wilt. Nays: None. Motion carried.

**Trustees' Comments and Reviews – None**

**Adjournment – Motion** was made by Trustee Clarke and seconded by Trustee Dropka to adjourn the meeting. All in favor. None opposed. Motion carried. Meeting adjourned at 8:30 PM.

  
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Liane J. Blauw  
Township Clerk