

Historic

Riverside Township

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Serving since 1870

Vera A. Wilt, Supervisor
Liane J. Blauw, Clerk
Frances Sitkiewicz, Assessor

Trustees

Mary Rob Clarke
Michael C. Dropka
Timothy Heilenbach
Tom Lupfer

Minutes of Township of Riverside Board of Trustees' Meeting February 12th, 2019

Supervisor Vera A. Wilt called the Riverside Township Board of Trustees' Meeting to order at 7:00 PM on Tuesday, February 12th, 2019. Trustee Clarke led the Pledge of Allegiance. Roll Call showed the following Board members present: Clerk Liane J. Blauw, Trustees Mary Rob Clarke, Michael C. Dropka, Timothy Heilenbach and Supervisor Vera A. Wilt.

Absent: Tom Lupfer

Visitors:	Linda Hussey	Aging Care Connections, 111 W. Harris, La Grange
	Howard Maskill	Sokol Spirit, 206 Holly, Darien
	Kimberly Mertz	Access to Care, 2225 Enterprise, Westchester
	Matt Muto	Hauser Junior High School, 65 Woodside, Riverside
	Fran Sitkiewicz	252 Herrick, Riverside
	Adam Wilt	Best Buddies Intl., 511 Longcommon, Riverside
	Jill Mateo	Riverside Arts Weekend, 147 Bloomingbank, Riverside

Approval of Minutes - January 8th, 2018 Board of Trustees' Meeting – Motion was made by Trustee Clarke and seconded by Trustee Dropka to approve the Minutes of the January 12th, 2019 Board of Trustees' Meeting with the following three corrections:

1. Page 2, second to last paragraph "... such as a musical..." should be "...such as a music show...";
2. Page 2, last paragraph "...SSRA..." should be "...WSSRA...";
3. Page 1, second bullet point should read "... its 125th Anniversary and the sesquicentennial..."

Roll Call Vote: Ayes: Clarke, Dropka, Clarke, Heilenbach and Wilt. Nays: None. Motion carried.

Approval of Minutes - January 28th, 2019 Special Budget Meeting – Motion was made by Trustee Heilenbach and seconded by Trustee Clarke to approve the Minutes of the January 28th, 2019 Special Budget Meeting. All Ayes heard, No Nays. Motion carried.

Communications – None.

Visitors' Remarks – Fran Sitkiewicz, Assessor, reported that the appeals process will continue until March 7th. Her office will be open on Monday, February 18th when the Township offices will be closed for the holiday. There will be an outreach in conjunction with the Cook County Commissioner which will take place February 26th from 6:00 to 8:00 pm.

New Business

A) Grants

- 1) **Riverside Fire Department – Motion** was made by Trustee Clarke and seconded by Trustee Heilenbach to approve the grant request in the amount of \$3,889.78 to purchase two AEDs to replace old, outdated AEDs for the Riverside Fire Department. Roll Call Vote: Ayes: Clarke, Dropka, Heilenbach and Wilt. Nays: None. Motion carried.
- 2) **Aging Care Connections - Aging Well Month – Motion** was made by Trustee Clarke and seconded by Trustee Dropka to approve the grant request in the amount of \$1,500.00 to be a sponsor of Aging Well Month which will take place in May. Roll Call Vote: Ayes: Clarke, Dropka, Heilenbach and Wilt. Nays: None. Motion carried.
- 3) **Riverside Arts Weekend – Motion** was made by Trustee Heilenbach and seconded by Trustee Clarke to approve the grant request in the amount of \$1,400.00 to be put toward the children's activity tent and musical entertainment at the Riverside Arts Weekend which will take place in May. Roll Call Vote: Ayes: Clarke, Dropka, Heilenbach and Wilt. Nays: None. Motion carried.
- 4) **Hauser Junior High School - Cougar ADVANCE Program – Motion** was made by Trustee Dropka and seconded by Trustee Heilenbach to approve the grant request in the amount of \$1,500.00 to be put toward scholarships for the Hauser 8th grade field trip Cougar ADVANCE. Roll Call Vote: Ayes: Dropka, Heilenbach, Clarke and Wilt. Nays: None. Motion carried.
- 5) **BEDS Plus Care** – There was a grant request application for \$5,000.00. **Motion** was made by Trustee Dropka and seconded by Trustee Heilenbach to table this item pending more information. It was suggested that Supervisor Wilt send a letter requesting that a representative from the organization be present at the next

meeting at which time the grant request will be considered. Roll Call Vote: Clarke, Heilenbach, Dropka and Wilt. Nays: None. Motion carried.

- 6) **Best Buddies International – Motion** was made by Trustee Dropka and seconded by Trustee Clarke to approve the grant request in the amount of \$2,500.00 to Best Buddies, Intl. to support the two school chapters in Riverside Township. Roll Call Vote: Ayes: Clarke, Dropka and Heilenbach. Nays: None. Abstain: Supervisor Wilt. Motion carried.
- 7) **Access to Care – Motion** was made by Trustee Clarke and seconded by Trustee Heilenbach to approve the grant request in the amount of \$5,000.00 to Access to Care which would enable them to enroll eight residents of Riverside Township for one year. Roll Call Vote: Ayes: Clarke, Dropka, Heilenbach and Wilt. Nays: None. Motion carried.
- 8) **Sokol Spirit - Motion** was made by Trustee Dropka and seconded by Trustee Heilenbach to approve the grant request in the amount of \$1,500.00 to Sokol Spirit to support their annual show. Roll Call Vote: Ayes: Clarke, Dropka and Heilenbach. Nays: None. Abstain: Supervisor Wilt. Motion carried.

B) Approval of Room Requests for Special Use

- 1) **Private Party - Bridal Shower – Motion** was made by Trustee Clarke and seconded by Trustee Dropka to approve the room request for a private party on May 4th by the Wilt family. Roll Call Vote: Ayes: Clarke, Dropka and Heilenbach. Nays: None. Abstain: Supervisor Wilt. Motion carried.
- 2) **Riverside Swim Club Casino Night –** This is an annual adult event at which it is assumed that liquor will be served, but it was not clear from the application. **Motion** was made by Trustee Clarke and seconded by Trustee Dropka to approve the room request by the Riverside Swim Club for a private party on May 11th with the proviso that if alcohol is involved that proper insurance and licensing will be obtained by the Riverside Swim Club. Roll Call Vote: Ayes: Clarke, Dropka, Heilenbach and Wilt. Nays: None. Motion carried.
- 3) **Riverside Junior Woman’s Charity Breakfast with Santa Event – Motion** was made by Trustee Heilenbach and seconded by Trustee Dropka to approve the room request and to waive the room rental fees for their annual community service event, Breakfast with Santa on December 14th. Roll Call Vote: Ayes: Clarke, Dropka, Heilenbach and Wilt. Nays: None. Motion carried.

- C) Proposal for Installation of Building-Wide Wi-Fi** – There were two proposals from Versatile CSI; one was for installing building-wide Wi-Fi with a 3-year cloud subscription in the amount of \$7,503.94 and one for installing the same building-wide Wi-Fi with a 5-year cloud subscription in the amount of \$8,034.78. It was decided that more proposals should be obtained before making a decision. No action taken.
- D) ITASCSC Membership Application** – This application will be kept on file and revisited next year. No action taken.
- E) Selden Fox - Approval of Audit Services – Motion** was made by Trustee Clarke and seconded by Trustee Heilenbach to approve the engagement with Selden Fox for the annual audit at the same cost as last year, which is \$8,400.00. Roll Call Vote: Ayes: Clarke, Dropka, Heilenbach and Wilt. Nays: None. Motion carried.

Supervisor's Report

- A shredding event was discussed at a previous meeting as a way of participating in Township Day. Midway Document Destruction could be on site in Hauser's parking lot on June 15th from 9:00 am to 4:00 pm at a cost of \$720.00. It was decided that 8:00 am to 12:00 noon would be better. Working Bikes was also discussed; Trustee Clarke will contact them.
- There was a burst pipe in the kitchen which caused damage to the village offices below the kitchen. The village and the township are working together to clean up.
- The extreme weather caused the handicap door opener to stop working; it has been repaired and updated.
- The refrigerator which is just outside the kitchen on the 2nd floor died and has been replaced.
- Postcards which were sent to seniors have been very effective.
- Hauser had a kick-off for their food drive going on this month. This is the single largest drive for the Salvation Army's food pantry. They also help to supply the Riverside Food Pantry.

Trustees' Report(s) – Trustee Clarke noted that the seniors are going to have their social tomorrow after exercise class which will be a Valentine party. March 20th will be their quarterly event. On the second Wednesday in March hearing tests will be available.

Mental Health Board Report – Trustee Heilenbach noted that they will be having their strategic planning and also their budget meeting tomorrow. He reported that SEASPAR has declined their offer; however, they will continue to negotiate with SEASPAR. At tomorrow's meeting they will also discuss a social worker.

Unfinished Business

- A) **Discussion of 2019-2020 Township Budget** – There should be updated numbers for the March meeting. The budget hearing is typically just before the Annual Meeting in April.
- B) **Participation in Cook County Township Day** – This will be June 15th.

FYI

- A) **TOI 2019 Education District Programs** – An overview of all programs being offered can be located on the TOI website under the TGEN tab.
- B) **TOI Annual Township Topics Day** – This will be April 3rd in Springfield.

Approval of Warrants

Trustee Dropka **moved** that the Board authorize and ratify payment of the bills identified on the General Warrant February 2019 in the amount of \$14,203.35, as presented to the Board this 12th day of February 2019, seconded by Trustee Clarke. Roll Call Vote: Ayes: Clarke, Dropka, Heilenbach and Wilt. Nays: None. Motion carried.

A **motion** was made by Trustee Dropka and seconded by Trustee Clarke that the Board ratify and authorize payment of the amounts indicated on the following warrants:

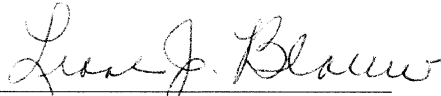
- 1) Utility Warrant February 2019 in the amount of \$1,875.05;
- 2) Payroll Warrant February 2019 in the amount of \$21,058.77;
- 3) Health Warrant February 2019 in the amount of \$1,759.98;
- 4) General Assistance Warrant February 2019 in the amount of \$3,500.00;
- 5) Township Radio Players Warrant February 2019 in the amount of \$200.00; and
- 6) Food Pantry Warrant February 2019 in the amount of \$523.36;

all of the above as presented to the Board this 12th day of February 2019.

Roll Call Vote was taken on the warrants listed above. Ayes: Clarke, Dropka, Heilenbach and Wilt. Nays: None. Motion carried.

Trustees' Comments and Reviews – None

Adjournment – **Motion** was made by Trustee Dropka and seconded by Trustee Clarke to adjourn the meeting. All in favor. None opposed. Motion carried. Meeting adjourned at 8:18 PM.



Liane J. Blauw
Township Clerk